

**Notice of Findings**

**Notice To:** KAY STEERS - Director

**Facility Name:** Nana's House

**Owner:** Kay Steers

**Site Address:** 999 South 5th

**City/State/Zip:** Lander, WY 82520

The Department of Family Services has completed the investigation regarding alleged violation(s) of the Wyoming Child Care Rules received on 03/12/2021, and investigated by Tresa King

A statement of childcare allegation, CPL-46876, was provided on 03/12/2021.

The finding is listed below for each individual alleged violation of the Wyoming Child Care Licensing Rules:

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1. Finding: Non-Compliant

Regulation: Chapter 4. General Requirements

Section 4. Parental Rights

(c) Parents have a right to the following information:

(vi) Menus;

Explanation of Findings: During the facility inspection it was discovered that food served is not documented and available to parents.

Action Required: Create a way to document the food and liquids served to the children. Completed a corrective action plan detailing how you will document and make available to parents all foods and liquids served to the children.

Corrective Action Plan Due Date: 03/19/2021

Corrective Action Plan Achieved Date:

Compliance Due Date: 03/26/2021

Compliance Achieved Date:

**The Department requests your cooperation in ensuring compliance is met. In the absence of cooperation, the Department may take whatever steps are necessary to ensure the safety of children.**

**The Department's information may be shared with authorized individuals or agencies, which include, but are not limited to, the Attorney General, County Attorney, and law enforcement.**

If you disagree with the Department's finding of a non-compliance violation, you may request an Administrative hearing within (10) days of your receipt of this letter (W.S. 14-4-108). Administrative hearing procedures are included in the Wyoming Department of Family Services Contested Case Hearing Rules, Chapter 2, Substitute Care and Child Care Licensing and based on the above statute. If you need a copy of the Rules, or assistance in requesting an Administrative hearing, you may contact the Department of Family Services Field Office in the county where you live.

Licenser: Tresa King  
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Phone: 307-857-9282  
Email: tresa.king@wyo.gov

Licenser Supervisor: Regien Hasperhoven  
Address: 877 N 8th Street W, Second Floor  
City/State/Zip: Riverton WY 82501  
Phone: 307-857-9281  
Email: Regien.Hasperhoven@wyo.gov

Signature:



Date: 03/19/2021

Tresa King

CC: