

**Notice of Findings**

**Notice To:** Maureen Giordano - Director

**Facility Name:** The Neighborhood School

**Owner:**

**Site Address:** 511 W 19th Street

**City/State/Zip:** Cheyenne, WY 82001

The Department of Family Services has completed the investigation regarding alleged violation(s) of the Wyoming Child Care Rules received on 12/10/2020, and investigated by Michelle Tucker

A statement of childcare allegation, CPL-46543, was provided on 12/10/2020.

The finding is listed below for each individual alleged violation of the Wyoming Child Care Licensing Rules:

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1. Finding: Non-Compliant

Regulation: Chapter 4. General Requirements

Section 3. Provider, Director, and Staff Requirement

(a) Before the provider, director, their staff, household member, substitute or volunteer assume responsibility for the direct care of children, work in the facility or move into the Family Child Care Home or Family Child Care Center, the following shall be on file:

(iii) A child abuse/neglect Central Registry check which does not reveal any disqualifying information.

Explanation of Findings: It was found during an unannounced visit on December 10, 2020, that 3 employees in the facility are working without current Child Abuse and Neglect background check results complete and on file.

Action Required: Immediately (before the end of the day on December 10, 2020) submit the three missing central Child Abuse and Neglect background check forms for processing. Complete a variance to allow employees to continue working while these results are processed. Complete a Corrective Action Plan detailing how the facility will ensure that all staff members have current central registry on file in the facility prior to being allowed to work.

Corrective Action Plan Due Date: 11/24/2020

Corrective Action Plan Achieved Date:

Compliance Due Date: 12/10/2020

Compliance Achieved Date:



**The Department requests your cooperation in ensuring compliance is met. In the absence of cooperation, the Department may take whatever steps are necessary to ensure the safety of children.**

**The Department's information may be shared with authorized individuals or agencies, which include, but are not limited to, the Attorney General, County Attorney, and law enforcement.**

If you disagree with the Department's finding of a non-compliance violation, you may request an Administrative hearing within (10) days of your receipt of this letter (W.S. 14-4-108). Administrative hearing procedures are included in the Wyoming Department of Family Services Contested Case Hearing Rules, Chapter 2, Substitute Care and Child Care Licensing and based on the above statute. If you need a copy of the Rules, or assistance in requesting an Administrative hearing, you may contact the Department of Family Services Field Office in the county where you live.

Licenser: Michelle Tucker  
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Signature:



Michelle Tucker

Date: 12/10/2020

CC:

Angelina Williams - Board President  
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