

Notice of Findings

Notice To: Jami L Kennah - Director
Facility Name: Alphabet Academy II, LLC
Owner: Jessica Loyd
Site Address: 309 Main St.
City/State/Zip: Pine Bluffs, WY 82082

The Department of Family Services has completed the investigation regarding alleged violation(s) of the Wyoming Child Care Rules received on 11/17/2021, and investigated by Denise J Holte

A statement of childcare allegation, CPL-48239, was provided on 11/17/2021.

The finding is listed below for each individual alleged violation of the Wyoming Child Care Licensing Rules:

1. Finding: Non-Compliant

Regulation: Chapter 4. General Requirements
Section 3. Provider, Director, and Staff Requirement
(e) All staff, household members, substitutes, and volunteers shall complete a child abuse/neglect Central Registry background check once a year and a full fingerprint based national criminal history record background check every five (5) years.

Explanation of Findings: It was found on 11/17/2021 at an unannounced visit that 1 staff (KW) was working alone with an expired central registry and no out of state results from Nebraska on file. JS does not have a central registry on file but is currently not working at the facility until after 11/29/2021.

Action Required: Please find alternative qualified staff and get the central registry results completed as well as out of state as needed immediately. Corrective Action Plan is due on or before

Corrective Action Plan Due Date: 12/01/2021
Corrective Action Plan Achieved Date:
Compliance Due Date: 11/17/2021
Compliance Achieved Date:

The Department requests your cooperation in ensuring compliance is met. In the absence of cooperation, the Department may take whatever steps are necessary to ensure the safety of children.

The Department's information may be shared with authorized individuals or agencies, which include, but are not limited to, the Attorney General, County Attorney, and law enforcement.

If you disagree with the Department's finding of a non-compliance violation, you may request an Administrative hearing within (10) days of your receipt of this letter (W.S. 14-4-108). Administrative hearing procedures are included in the Wyoming Department of Family Services Contested Case Hearing Rules, Chapter 2, Substitute Care and Child Care Licensing and based on the above statute. If you need a copy of the Rules, or assistance in requesting an Administrative hearing, you may contact the Department of Family Services Field Office in the county where you live.

Licenser: Denise J Holte
Address: 1510 East Pershing Blvd
City/State/Zip: Cheyenne WY 82001
Phone: 307-777-5175
Email: Denise.Holte@wyo.gov

Licenser Supervisor: Regien Hasperhoven
Address: 877 N 8th Street W, Second Floor
City/State/Zip: Riverton WY 82501
Phone: 307-857-9281
Email: Regien.Hasperhoven@wyo.gov

Signature:



Date: 11/18/2021

Denise J Holte

CC:

Jessica Loyd - Owner
jloyd77@gmail.com