

**Notice of Findings**

**Notice To:** STEPHANIE MONTES DE OCA - Director

**Facility Name:** Kids on the Block

**Owner:**

**Site Address:** 1862 BRECK

**City/State/Zip:** Casper, WY 82601

The Department of Family Services has completed the investigation regarding alleged violation(s) of the Wyoming Child Care Rules received on 05/11/2021, and investigated by Joshua Seilaff

A statement of childcare allegation, CPL-47234, was provided on 05/11/2021.

The finding is listed below for each individual alleged violation of the Wyoming Child Care Licensing Rules:

---

1. Finding: Non-Compliant

Regulation: Chapter 4. General Requirements

Section 10. Records

(d) Individual child's records shall be in place before a child is left in care and shall include:

(xi) Written authorization from parent(s) or guardian(s) for emergency medical care; and

Explanation of Findings: It was observed at the time of the visit on 05/11/2021 that the child records do not have emergency medical consent on file.

Action Required: Please submit a corrective action plan to child care licensing stating how the facility will complete and have emergency medical forms on file for each child enrolled at the facility. Please send a copy of the completed emergency medical forms to child care licenser for verification of compliance. Future monitoring visits may occur.

Corrective Action Plan Due Date: 05/25/2021

Corrective Action Plan Achieved Date:

Compliance Due Date: 05/11/2021

Compliance Achieved Date:

**The Department requests your cooperation in ensuring compliance is met. In the absence of cooperation, the Department may take whatever steps are necessary to ensure the safety of children.**

**The Department's information may be shared with authorized individuals or agencies, which include, but are not limited to, the Attorney General, County Attorney, and law enforcement.**

If you disagree with the Department's finding of a non-compliance violation, you may request an Administrative hearing within (10) days of your receipt of this letter (W.S. 14-4-108). Administrative hearing procedures are included in the Wyoming Department of Family Services Contested Case Hearing Rules, Chapter 2, Substitute Care and Child Care Licensing and based on the above statute. If you need a copy of the Rules, or assistance in requesting an Administrative hearing, you may contact the Department of Family Services Field Office in the county where you live.

Licenser: Joshua Seilaff  
Address: 215 W Buffalo, Rm 359  
City/State/Zip: Rawlins WY 82301  
Phone: 307-328-0612  
Email: Joshua.Seilaff@wyo.gov

Licenser Supervisor: Stoney Busch  
Address: 851 Werner Ct Suite 200  
City/State/Zip: Casper WY 82601  
Phone: 307-473-3933  
Email: Stoney.Busch@wyo.gov

Signature:

A handwritten signature in black ink, appearing to read 'Joshua Seilaff', written in a cursive style.

Date: 05/11/2021

Joshua Seilaff

CC: