

Notice of Findings

Notice To: Jennifer L Wolf - Director
Facility Name: Sweet Spirits Child Care LLC
Owner: Jennifer Wolf
Site Address: 211 E. Kelly Ave.
City/State/Zip: Jackson, WY 83001

The Department of Family Services has completed the investigation regarding alleged violation(s) of the Wyoming Child Care Rules received on 07/11/2023, and investigated by Kelli Dunne

A statement of childcare allegation, CPL-51262, was provided on 07/11/2023.

The finding is listed below for each individual alleged violation of the Wyoming Child Care Licensing Rules:

1. Finding: Non-Compliant

Regulation: Chapter 4. General Requirements
Section 10. Records.

(c) Owner, director, staff, substitute and volunteer records shall be current and maintained at all times either on the DFS-205, Facility Staff Record or other similar record, and shall include:

Explanation of Findings: It was observed by Licenser during visit that the staff summary was not current. TA had previously been provided in December 2022. Director and Licenser updated the staff background checks together during visit.

Action Required: Director will finish updating and completing the CCL-205 and send to Licenser by the end of the day. A corrective action plan needs to be completed detailing how the Director will ensure that the CCL-205 or other similar record will be kept current at all times. The Director will send an updated CCL-205 to Licenser again on August 12, 2023.

Corrective Action Plan Due Date: 07/25/2023
Corrective Action Plan Achieved Date:
Compliance Due Date: 07/11/2023
Compliance Achieved Date:

The Department requests your cooperation in ensuring compliance is met. In the absence of cooperation, the Department may take whatever steps are necessary to ensure the safety of children.

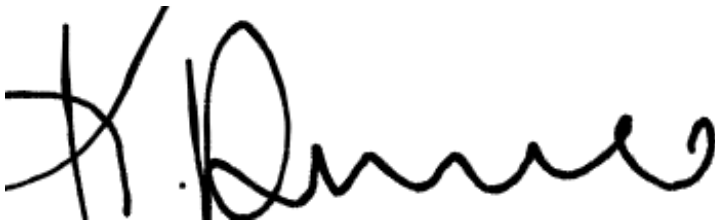
The Department's information may be shared with authorized individuals or agencies, which include, but are not limited to, the Attorney General, County Attorney, and law enforcement.

If you disagree with the Department's finding of a non-compliance violation, you may request an Administrative hearing within (10) days of your receipt of this letter (W.S. 14-4-108). Administrative hearing procedures are included in the Wyoming Department of Family Services Contested Case Hearing Rules, Chapter 2, Substitute Care and Child Care Licensing and based on the above statute. If you need a copy of the Rules, or assistance in requesting an Administrative hearing, you may contact the Department of Family Services Field Office in the county where you live.

Licenser: Kelli Dunne
Address: 631 Washington, PO BOX 336
City/State/Zip: Afton WY 83110
Phone: 307-249-5848
Email: kelli.dunne@wyo.gov

Licenser Supervisor: Michelle Lala
Address: 1510 East Pershing Blvd
City/State/Zip: Cheyenne WY 82001
Phone: 307-777-5151
Email: Michelle.Tucker1@wyo.gov

Signature:

A handwritten signature in black ink, appearing to read 'K. Dunne', with a stylized, cursive script.

Kelli Dunne

Date: 07/11/2023

CC:

Jennifer L Wolf - Owner
Sweetspiritschildcare@gmail.com