

Notice of Findings

Notice To: Savannah M Velasquez - Director

Facility Name: Toddler Town

Owner: Savannah Velasquez

Site Address: 711 Warren Ave.

City/State/Zip: Cheyenne, WY 82007

The Department of Family Services has completed the investigation regarding alleged violation(s) of the Wyoming Child Care Rules received on 11/22/2021, and investigated by Denise J Holte

A statement of childcare allegation, CPL-48272, was provided on 11/22/2021.

The finding is listed below for each individual alleged violation of the Wyoming Child Care Licensing Rules:

1. Finding: Non-Compliant

Regulation: Chapter 4. General Requirements

Section 2. Capacity/Supervision Requirements

(c) Staff:child ratios and maximum group size shall be maintained as follows (Table 4-1) during all hours of operation when facilities care for only one (1) age group:

Explanation of Findings: It was observed on the visit of 11/22/2021 that there were 9 2 year olds with one staff person and 14 3 to 5 year olds with one staff. The director was attempting to call a parent to pick up an ill child which left that classroom out of ratio. The ill child went home so the 2 year old classroom was then in ratio.

Action Required: A corrective action plan will be required on or before 12/07/2021 explaining how this will not occur again and preventive actions to follow through. Please include ratio training for the staff.

Corrective Action Plan Due Date: 12/07/2021

Corrective Action Plan Achieved Date:

Compliance Due Date: 11/22/2021

Compliance Achieved Date:

Action Met Comments: Ratios were corrected prior to the licenser departing the facility as a child was picked up so the ratio for the 2 yr old room was back to 1:8. Savannah went back to the preschool group so that there were 2 staff with 14 3-5 yr. olds.

The Department requests your cooperation in ensuring compliance is met. In the absence of cooperation, the Department may take whatever steps are necessary to ensure the safety of children.

The Department's information may be shared with authorized individuals or agencies, which include, but are not limited to, the Attorney General, County Attorney, and law enforcement.

If you disagree with the Department's finding of a non-compliance violation, you may request an Administrative hearing within (10) days of your receipt of this letter (W.S. 14-4-108). Administrative hearing procedures are included in the Wyoming Department of Family Services Contested Case Hearing Rules, Chapter 2, Substitute Care and Child Care Licensing and based on the above statute. If you need a copy of the Rules, or assistance in requesting an Administrative hearing, you may contact the Department of Family Services Field Office in the county where you live.

Licenser: Denise J Holte
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Signature:



Date: 11/24/2021

Denise J Holte

CC:

Savannah Velasquez - Owner
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