

**Notice of Findings**

**Notice To:** Denise Steffens - Director  
**Facility Name:** Tender Hearts Learning Daycare  
**Owner:**  
**Site Address:** 77 Dahlia  
**City/State/Zip:** Casper, WY 82604

The Department of Family Services has completed the investigation regarding alleged violation(s) of the Wyoming Child Care Rules received on 04/14/2022, and investigated by Teddie Schrayner

A statement of childcare allegation, CPL-48893, was provided on 04/14/2022.

The finding is listed below for each individual alleged violation of the Wyoming Child Care Licensing Rules:

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1. Finding: Non-Compliant

Regulation: Chapter 4. General Requirements  
Section 3. Provider, Director, and Staff Requirement

(a) Before the provider, director, their staff, household member, substitute or volunteer assume responsibility for the direct care of children, work in the facility or move into the Family Child Care Home or Family Child Care Center, the following shall be on file:

Explanation of Findings: During the 4/14/2022 Facility visit it was observed that there was an adult working with children who did not have central registry, sex offender, or TB on file.

Action Required: Staff member was sent home until verifications or approved variance are on file. Please submit a corrective action plan to the licensing office showing how you will assure all staff is qualified prior to working in the facility.

Corrective Action Plan Due Date: 04/25/2022

Corrective Action Plan Achieved Date:

Compliance Due Date: 04/14/2022

Compliance Achieved Date:

**The Department requests your cooperation in ensuring compliance is met. In the absence of cooperation, the Department may take whatever steps are necessary to ensure the safety of children.**


**The Department's information may be shared with authorized individuals or agencies, which include, but are not limited to, the Attorney General, County Attorney, and law enforcement.**

If you disagree with the Department's finding of a non-compliance violation, you may request an Administrative hearing within (10) days of your receipt of this letter (W.S. 14-4-108). Administrative hearing procedures are included in the Wyoming Department of Family Services Contested Case Hearing Rules, Chapter 2, Substitute Care and Child Care Licensing and based on the above statute. If you need a copy of the Rules, or assistance in requesting an Administrative hearing, you may contact the Department of Family Services Field Office in the county where you live.

Licenser: Joshua Seilaff  
Address: 444 W. Collins Ste. #2100  
City/State/Zip: Casper WY 82601  
Phone: 307-473-3900  
Email: Stoney.busch@wyo.gov or Teddie.Schrayer@wyo.gov

Licenser Supervisor: Stoney Busch  
Address: 444 W. Collins Ste. #2100  
City/State/Zip: Casper WY 82601  
Phone: 307-473-3933  
Email: Stoney.Busch@wyo.gov

Signature:

A handwritten signature in black ink, appearing to read "Teddie Schraye". The signature is fluid and cursive, with a large initial "T" and "S".

Date: 04/14/2022

Teddie Schraye for Joshua Seilaff

CC: