

**Notice of Findings**

**Notice To:** Debbie L Gustafson - Director  
**Facility Name:** Bright Minds Infant Center  
**Owner:** Jennifer Vigil  
**Site Address:** 2610 East 3rd Street  
**City/State/Zip:** Casper, WY 82609

The Department of Family Services has completed the investigation regarding alleged violation(s) of the Wyoming Child Care Rules received on 06/11/2020, and investigated by Ashley Dame

A statement of childcare allegation, CPL-45565, was provided on 06/12/2020.

The finding is listed below for each individual alleged violation of the Wyoming Child Care Licensing Rules:

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1. Finding: Non-Compliant

Regulation: Chapter 4. General Requirements

Section 3. Provider, Director, and Staff Requirement

(e) All staff, household members, substitutes, and volunteers shall complete a child abuse/neglect Central Registry background check once a year and a full fingerprint based national criminal history record background check every five (5) years.

Explanation of Findings: Explanation of finding of non-compliance. At the 6/11/20 visit, it was observed that staff Mikee did not have current central registry results.

Action Required: Please submit a corrective action plan detailing how you will assure staff have current central registry at all times.

Corrective Action Plan Due Date: 06/25/2020

Corrective Action Plan Achieved Date:

Compliance Due Date: 06/11/2020

Compliance Achieved Date: 06/11/2020

**The Department requests your cooperation in ensuring compliance is met. In the absence of cooperation, the Department may take whatever steps are necessary to ensure the safety of children.**

**The Department's information may be shared with authorized individuals or agencies, which include, but are not limited to, the Attorney General, County Attorney, and law enforcement.**

If you disagree with the Department's finding of a non-compliance violation, you may request an Administrative hearing within (10) days of your receipt of this letter (W.S. 14-4-108). Administrative hearing procedures are included in the Wyoming Department of Family Services Contested Case Hearing Rules, Chapter 2, Substitute Care and Child Care Licensing and based on the above statute. If you need a copy of the Rules, or assistance in requesting an Administrative hearing, you may contact the Department of Family Services Field Office in the county where you live.

Licenser: Ashley Dame  
Address: 851 Werner Ct Suite 200  
City/State/Zip: Casper WY 82601  
Phone: 307-473-3985  
Email: ashley.dame@wyo.gov

Licenser Supervisor: Stoney Busch  
Address: 851 Werner Ct Suite 200  
City/State/Zip: Casper WY 82601  
Phone: 307-473-3933  
Email: Stoney.Busch@wyo.gov

Signature:

A handwritten signature in black ink, appearing to read 'Ashley Dame', written in a cursive style.

Date: 06/12/2020

Ashley Dame

CC:

Jennifer Vigil - Owner  
2610 East 3rd, Casper, WY, 82609