

**Notice of Findings**

**Notice To:** Nicole Aragon - Director  
**Facility Name:** Stepping Stones Day School  
**Owner:** Nicole Aragon  
**Site Address:** 603 E. Carlson St. Suite 306  
**City/State/Zip:** Cheyenne, WY 82009

The Department of Family Services has completed the investigation regarding alleged violation(s) of the Wyoming Child Care Rules received on 10/15/2021, and investigated by Michelle Tucker

A statement of childcare allegation, CPL-48064, was provided on 10/15/2021.

The finding is listed below for each individual alleged violation of the Wyoming Child Care Licensing Rules:

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**1. Finding: Non-Compliant**

Regulation: Chapter 4. General Requirements

Section 3. Provider, Director, and Staff Requirement

(a) Before the provider, director, their staff, household member, substitute or volunteer assume responsibility for the direct care of children, work in the facility or move into the Family Child Care Home or Family Child Care Center, the following shall be on file:

(iii) A child abuse/neglect Central Registry check which does not reveal any disqualifying information.

Explanation of Findings: It was during an extra unannounced visit on October 15, 2021, that one staff member's child abuse/neglect central registry check and sex offender check had expired and was not re-run. All other staff records were in compliance at the time of the visit.

Action Required: Immediately request a variance and submit the central registry form for processing. Complete a corrective action plan detailing how the facility will ensure that central registry background checks will be submitted in a timely manner.

Corrective Action Plan Due Date: 10/29/2021

Corrective Action Plan Achieved Date:

Compliance Due Date: 10/15/2021

Compliance Achieved Date:

**The Department requests your cooperation in ensuring compliance is met. In the absence of cooperation, the Department may take whatever steps are necessary to ensure the safety of children.**

**The Department's information may be shared with authorized individuals or agencies, which include, but are not limited to, the Attorney General, County Attorney, and law enforcement.**

If you disagree with the Department's finding of a non-compliance violation, you may request an Administrative hearing within (10) days of your receipt of this letter (W.S. 14-4-108). Administrative hearing procedures are included in the Wyoming Department of Family Services Contested Case Hearing Rules, Chapter 2, Substitute Care and Child Care Licensing and based on the above statute. If you need a copy of the Rules, or assistance in requesting an Administrative hearing, you may contact the Department of Family Services Field Office in the county where you live.

Licenser: Michelle Tucker  
Address: 1510 East Pershing Blvd  
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Email: michelle.tucker1@wyo.gov

Licenser Supervisor: Regien Hasperhoven  
Address: 877 N 8th Street W, Second Floor  
City/State/Zip: Riverton WY 82501  
Phone: 307-857-9281  
Email: Regien.Hasperhoven@wyo.gov

Signature:

A handwritten signature in black ink, appearing to read 'M. Tucker', written over a horizontal line.

Michelle Tucker

Date: 10/18/2021

CC:

Nicole Aragon - Owner  
steppingstonesdayschool@yahoo.com