

Notice of Findings

Notice To: Jessica Loyd - Director
Facility Name: Alphabet Academy III, LLC
Owner: Jessica Loyd
Site Address: 1823 E. 17th St
City/State/Zip: Cheyenne, WY 82001

The Department of Family Services has completed the investigation regarding alleged violation(s) of the Wyoming Child Care Rules received on 08/15/2022, and investigated by Denise J Holte

A statement of childcare allegation, CPL-49518, was provided on 08/18/2022.

The finding is listed below for each individual alleged violation of the Wyoming Child Care Licensing Rules:

1. Finding: Non-Compliant

Regulation: Chapter 4. General Requirements
Section 9. Training.

(b) Within three (3) months of a person's start date and prior to assuming responsibility for unsupervised direct care of children, all staff shall receive the approved pre-service training, facility staff orientation training and Wyoming Early Learning Standards (Early Learning Guidelines and Early Learning Foundations) training (8 credits).

Explanation of Findings: On 8/15/2022, Licensor Holte observed that Christina Yeley-Ritter did not have the preservice completed and was alone with 23 children.

Action Required: Please provide a corrective action plan on or before 8/29/2022 that explains how every employee will be trained with all of the requirements prior to being alone with the children and providing direct care.

Corrective Action Plan Due Date: 08/29/2022
Corrective Action Plan Achieved Date: 09/29/2022
Compliance Due Date: 08/29/2022
Compliance Achieved Date: 08/29/2022

The Department requests your cooperation in ensuring compliance is met. In the absence of cooperation, the Department may take whatever steps are necessary to ensure the safety of children.

The Department's information may be shared with authorized individuals or agencies, which include, but are not limited to, the Attorney General, County Attorney, and law enforcement.

If you disagree with the Department's finding of a non-compliance violation, you may request an Administrative hearing within (10) days of your receipt of this letter (W.S. 14-4-108). Administrative hearing procedures are included in the Wyoming Department of Family Services Contested Case Hearing Rules, Chapter 2, Substitute Care and Child Care Licensing and based on the above statute. If you need a copy of the Rules, or assistance in requesting an Administrative hearing, you may contact the Department of Family Services Field Office in the county where you live.

Licenser: Denise J Holte
Address: 1510 East Pershing Blvd
City/State/Zip: Cheyenne WY 82001
Phone: 307-777-5175
Email: Denise.Holte@wyo.gov

Licenser Supervisor: Michelle Tucker
Address: 1510 East Pershing Blvd
City/State/Zip: Cheyenne WY 82001
Phone: 307-777-5151
Email: Michelle.Tucker1@wyo.gov

Signature:

A handwritten signature in black ink, appearing to read 'D J Holte', enclosed within a large, loopy oval shape.

Date: 10/20/2022

Denise J Holte

CC:

Jessica Loyd - Owner
jloyd77@gmail.com