

Notice of Findings

Notice To: Kristie L Duncan - Director
Facility Name: Little Lambs Preschool/Daycare
Owner: Kristie Duncan
Site Address: 144 Eldorado
City/State/Zip: Evanston, WY 82930

The Department of Family Services has completed the investigation regarding alleged violation(s) of the Wyoming Child Care Rules received on 02/02/2022, and investigated by Veronica Endecott

A statement of childcare allegation, CPL-48521, was provided on 02/02/2022.

The finding is listed below for each individual alleged violation of the Wyoming Child Care Licensing Rules:

1. Finding: Non-Compliant

Regulation: Chapter 4. General Requirements
Section 3. Provider, Director, and Staff Requirement
(a) Before the provider, director, their staff, household member, substitute or volunteer assume responsibility for the direct care of children, work in the facility or move into the Family Child Care Home or Family Child Care Center, the following shall be on file:
(iii) A child abuse/neglect Central Registry check which does not reveal any disqualifying information.

Explanation of Findings: At the time of the visit, on 2/2/22 license observed that the staff working did not have a current Central Registry. The one on file expired on 1/11/21.

Action Required: Send in a new Central Registry check for Shalynne. Fill out and return a Corrective Action Plan explaining how you will ensure all staff has a current Central Registry on file at all times.

Corrective Action Plan Due Date:
Corrective Action Plan Achieved Date:
Compliance Due Date:
Compliance Achieved Date:

2. Finding: Non-Compliant

Regulation: Chapter 4. General Requirements
Section 3. Provider, Director, and Staff Requirement
(a) Before the provider, director, their staff, household member, substitute or

volunteer assume responsibility for the direct care of children, work in the facility or move into the Family Child Care Home or Family Child Care Center, the following shall be on file:

(iv) Completed National Sex Offender Registry check and state Sex Offender Registry checks for Wyoming and for each state the person has lived in for the past five (5) years for staff, household members, substitutes, and volunteers. A person shall not be employed or present in the facility if the Sex Offender Registry check(s) states the person is a registered sex offender.

Explanation of Findings: At the time of the visit, on 2/2/22 license observed that the staff working did not have a current Sex Offender Check. The one on file expired on 1/11/21.

Action Required: Send in a new Sex Offender check for Shalynne. Fill out and return a Corrective Action Plan explaining how you will ensure all staff has a current Central Registry on file at all times

Corrective Action Plan Due Date:

Corrective Action Plan Achieved Date:

Compliance Due Date:

Compliance Achieved Date:

The Department requests your cooperation in ensuring compliance is met. In the absence of cooperation, the Department may take whatever steps are necessary to ensure the safety of children.

The Department's information may be shared with authorized individuals or agencies, which include, but are not limited to, the Attorney General, County Attorney, and law enforcement.

If you disagree with the Department's finding of a non-compliance violation, you may request an Administrative hearing within (10) days of your receipt of this letter (W.S. 14-4-108). Administrative hearing procedures are included in the Wyoming Department of Family Services Contested Case Hearing Rules, Chapter 2, Substitute Care and Child Care Licensing and based on the above statute. If you need a copy of the Rules, or assistance in requesting an Administrative hearing, you may contact the Department of Family Services Field Office in the county where you live.

Licenser: Veronica Endecott
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Licenser Supervisor: Regien Hasperhoven
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Signature:



Date: 02/02/2022

Veronica Endecott

CC:

Kristie Duncan - Owner
kristield@msn.com