

**Notice of Findings**

**Notice To:** Kristie L Duncan - Director  
**Facility Name:** Little Lambs Preschool/Daycare  
**Owner:** Kristie Duncan  
**Site Address:** 144 Eldorado  
**City/State/Zip:** Evanston, WY 82930

The Department of Family Services has completed the investigation regarding alleged violation(s) of the Wyoming Child Care Rules received on 06/01/2022, and investigated by Veronica Endecott

A statement of childcare allegation, CPL-49151, was provided on 06/01/2022.

The finding is listed below for each individual alleged violation of the Wyoming Child Care Licensing Rules:

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1. Finding: Non-Compliant

Regulation: Chapter 4. General Requirements  
Section 2. Capacity/Supervision Requirements.

(b) Staff:child ratios and supervision requirements as described in this chapter shall be maintained at all times.

Explanation of Findings: Licensor observed 9 children present at the time of this visit with 3 of those being under the age of 2 years with Kristie being the only staff present.

Action Required: At the time of the visit one child was sent home for the day. This made the Staff:child ratios within the allowed amount. Please fill out a corrective action plan ensuring that this will not happen again.

Corrective Action Plan Due Date: 06/15/2022

Corrective Action Plan Achieved Date:

Compliance Due Date: 06/01/2022

Compliance Achieved Date: 06/01/2022

**The Department requests your cooperation in ensuring compliance is met. In the absence of cooperation, the Department may take whatever steps are necessary to ensure the safety of children.**

**The Department's information may be shared with authorized individuals or agencies, which include, but are not limited to, the Attorney General, County Attorney, and law enforcement.**

If you disagree with the Department's finding of a non-compliance violation, you may request an Administrative hearing within (10) days of your receipt of this letter (W.S. 14-4-108). Administrative hearing procedures are included in the Wyoming Department of Family Services Contested Case Hearing Rules, Chapter 2, Substitute Care and Child Care Licensing and based on the above statute. If you need a copy of the Rules, or assistance in requesting an Administrative hearing, you may contact the Department of Family Services Field Office in the county where you live.

Licenser: Veronica Endecott  
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Phone: 307-877-3664  
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Licenser Supervisor: Michelle Tucker  
Address: 1510 East Pershing Blvd  
City/State/Zip: Cheyenne WY 82001  
Phone: 307-777-5151  
Email: michelle.tucker1@wyo.gov

Signature:



Date: 06/01/2022

Veronica Endecott

CC:

Kristie Duncan - Owner  
kristield@msn.com