

**Notice of Findings**

**Notice To:** Donna Wisniewski - Director  
**Facility Name:** Donna's Daycare  
**Owner:** Donna Wisniewski  
**Site Address:** 1109 Clark Street  
**City/State/Zip:** Rock Springs, WY 82901

The Department of Family Services has completed the investigation regarding alleged violation(s) of the Wyoming Child Care Rules received on 08/17/2021, and investigated by Veronica Endecott

A statement of childcare allegation, CPL-47743, was provided on 08/17/2021.

The finding is listed below for each individual alleged violation of the Wyoming Child Care Licensing Rules:

---

1. Finding: Non-Compliant

Regulation: Chapter 4. General Requirements  
Section 3. Provider, Director, and Staff Requirement  
(a) Before the provider, director, their staff, household member, substitute or volunteer assume responsibility for the direct care of children, work in the facility or move into the Family Child Care Home or Family Child Care Center, the following shall be on file:  
(v) A full fingerprint based national criminal history record background check. Staff, household members, substitutes, and volunteers may not be employed or present in the facility if the background check indicates they have been convicted or have a pending deferred prosecution of a felony or misdemeanor or a substantiation involving:

Explanation of Findings: Upon review of staff files, it was observed by license that Donna and AD fingerprints have expired. KD is a new staff and needs hers completed as well.

Action Required: All staff fingerprints are ready to drop in the mail to send in for the results. Please fill out a corrective action plan ensuring that fingerprints will not expire again. Fill out a variance for expired fingerprints.

Corrective Action Plan Due Date: 09/01/2021  
Corrective Action Plan Achieved Date:  
Compliance Due Date: 09/01/2021  
Compliance Achieved Date:

**The Department requests your cooperation in ensuring compliance is met. In the absence of cooperation, the Department may take whatever steps are necessary to ensure the safety of children.**

**The Department's information may be shared with authorized individuals or agencies, which include, but are not limited to, the Attorney General, County Attorney, and law enforcement.**

If you disagree with the Department's finding of a non-compliance violation, you may request an Administrative hearing within (10) days of your receipt of this letter (W.S. 14-4-108). Administrative hearing procedures are included in the Wyoming Department of Family Services Contested Case Hearing Rules, Chapter 2, Substitute Care and Child Care Licensing and based on the above statute. If you need a copy of the Rules, or assistance in requesting an Administrative hearing, you may contact the Department of Family Services Field Office in the county where you live.

Licenser: Veronica Endecott  
Address: 1100 Pine Ave Suite 1C  
City/State/Zip: Kemmerer WY 83101  
Phone: 307-877-3664  
Email: veronica.endecott@wyo.gov

Licenser Supervisor: Regien Hasperhoven  
Address: 877 N 8th Street W, Second Floor  
City/State/Zip: Riverton WY 82501  
Phone: 307-857-9281  
Email: Regien.Hasperhoven@wyo.gov

Signature:

A handwritten signature in black ink that reads "V Endecott". The signature is written in a cursive style with a large, looped initial "V".

Veronica Endecott

Date: 08/17/2021

CC:

Donna Wisniewski - Owner  
dwis@sweetwaterhsa.com