

**Notice of Findings**

**Notice To:** Bobbie Quiroz - Director  
**Facility Name:** Mountain Ridge Akidemy  
**Owner:**  
**Site Address:** 1520 Centennial Court  
**City/State/Zip:** Casper, WY 82609

The Department of Family Services has completed the investigation regarding alleged violation(s) of the Wyoming Child Care Rules received on 05/19/2021, and investigated by Teddie Schrayner

A statement of childcare allegation, CPL-47293, was provided on 05/19/2021.

The finding is listed below for each individual alleged violation of the Wyoming Child Care Licensing Rules:

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**1. Finding: Non-Compliant**

Regulation: Chapter 10. Fire Standards for Child Care Centers and Family Child Care Centers - Education Classification (Group E)  
Section 17. Emergency Evacuation Drills  
(a) Emergency evacuation drills shall:  
(i) Be held monthly in Group E occupancies;

Explanation of Findings: During the facility inspection, it was observed that fire drills were not being recorded.

Action Required: Fire Drills must be conducted and recorded monthly. Please submit a corrective action plan to the Licensing Office showing how you will record drills.

Corrective Action Plan Due Date: 06/02/2021  
Corrective Action Plan Achieved Date:  
Compliance Due Date: 06/02/2021  
Compliance Achieved Date:

**The Department requests your cooperation in ensuring compliance is met. In the absence of cooperation, the Department may take whatever steps are necessary to ensure the safety of children.**

**The Department's information may be shared with authorized individuals or agencies, which include, but are not limited to, the Attorney General, County Attorney, and law enforcement.**

If you disagree with the Department's finding of a non-compliance violation, you may request an Administrative hearing within (10) days of your receipt of this letter (W.S. 14-4-108). Administrative hearing procedures are included in the Wyoming Department of Family Services Contested Case Hearing Rules, Chapter 2, Substitute Care and Child Care Licensing and based on the above statute. If you need a copy of the Rules, or assistance in requesting an Administrative hearing, you may contact the Department of Family Services Field Office in the county where you live.

Licenser: Teddie Schrayner  
Address: 851 Werner Ct Suite 200  
City/State/Zip: Casper WY 82601  
Phone: 307-473-3964  
Email: Teddie.Schrayner@wyo.gov

Licenser Supervisor: Stoney Busch  
Address: 851 Werner Ct Suite 200  
City/State/Zip: Casper WY 82601  
Phone: 307-473-3933  
Email: Stoney.Busch@wyo.gov

Signature:

A handwritten signature in black ink, appearing to read 'Teddie Schrayner', written in a cursive style.

Teddie Schrayner

Date: 05/19/2021

CC: