

Notice of Findings

Notice To: Gail E Anderson - Director

Facility Name: Trinity Lutheran School

Owner:

Site Address: 1111 East 22nd. St.

City/State/Zip: Cheyenne, WY 82001

The Department of Family Services has completed the investigation regarding alleged violation(s) of the Wyoming Child Care Rules received on 09/23/2020, and investigated by Kathy Geringer

A statement of childcare allegation, CPL-46149, was provided on 09/23/2020.

The finding is listed below for each individual alleged violation of the Wyoming Child Care Licensing Rules:

1. Finding: Non-Compliant

Regulation: Chapter 4. General Requirements

Section 3. Provider, Director, and Staff Requirement

(a) Before the provider, director, their staff, household member, substitute or volunteer assume responsibility for the direct care of children, work in the facility or move into the Family Child Care Home or Family Child Care Center, the following shall be on file:

(iii) A child abuse/neglect Central Registry check which does not reveal any disqualifying information.

Explanation of Findings: New staff J.R. began working in the facility on 9/10/2020. Her Wyoming Central Registry was not completed until 9/18/2020.

Action Required: Please submit a Corrective Action Plan stating staff will not be in the facility until their Wyoming Central Registry and Fingerprints are completed and on file.

Corrective Action Plan Due Date: 10/07/2020

Corrective Action Plan Achieved Date: 09/24/2020

Compliance Due Date: 09/16/2020

Compliance Achieved Date: 09/16/2020

Action Met Comments: Compliance was met prior to the violation being cited. CAP received on 9/24/20.

2. Finding: Non-Compliant

Regulation: Chapter 4. General Requirements

Section 3. Provider, Director, and Staff Requirement

(a) Before the provider, director, their staff, household member, substitute or

volunteer assume responsibility for the direct care of children, work in the facility or move into the Family Child Care Home or Family Child Care Center, the following shall be on file:

(v) A full fingerprint based national criminal history record background check. Staff, household members, substitutes, and volunteers may not be employed or present in the facility if the background check indicates they have been convicted or have a pending deferred prosecution of a felony or misdemeanor or a substantiation involving:

Explanation of Findings: New staff J.R. began working in the facility on 9/10/2020. Her Fingerprint results were not completed until 9/16/2020.

Action Required: Please submit a Corrective Action Plan stating staff will not be in the facility until their Wyoming Central Registry and Fingerprints are completed and on file.

Corrective Action Plan Due Date: 10/07/2020

Corrective Action Plan Achieved Date: 09/24/2020

Compliance Due Date: 09/16/2020

Compliance Achieved Date: 09/16/2020

Action Met Comments: Compliance was met prior to the violation being cited. CAP received on 9/24/20.

The Department requests your cooperation in ensuring compliance is met. In the absence of cooperation, the Department may take whatever steps are necessary to ensure the safety of children.

The Department's information may be shared with authorized individuals or agencies, which include, but are not limited to, the Attorney General, County Attorney, and law enforcement.

If you disagree with the Department's finding of a non-compliance violation, you may request an Administrative hearing within (10) days of your receipt of this letter (W.S. 14-4-108). Administrative hearing procedures are included in the Wyoming Department of Family Services Contested Case Hearing Rules, Chapter 2, Substitute Care and Child Care Licensing and based on the above statute. If you need a copy of the Rules, or assistance in requesting an Administrative hearing, you may contact the Department of Family Services Field Office in the county where you live.

Licenser: Kathy Geringer
Address: 1556 Progress Court
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Phone: 307-322-3790
Email: Kathy.Geringer@wyo.gov

Licenser Supervisor: Regien Hasperhoven
Address: 877 N 8th Street W, Second Floor
City/State/Zip: Riverton WY 82501
Phone: 307-857-9281
Email: Regien.Hasperhoven@wyo.gov

Signature:



Kathy Geringer

Date: 01/04/2021

CC:

Nancy Udell - Board President
Nancy.udell68@gmail.com