

**Notice of Findings**

**Notice To:** Leigh Ann Brite - Director  
**Facility Name:** Foundations Early Care & Education  
**Owner:** Stephanie Rino  
**Site Address:** 4200 Legion Ln.  
**City/State/Zip:** Casper, WY 82609

The Department of Family Services has completed the investigation regarding alleged violation(s) of the Wyoming Child Care Rules received on 08/23/2024, and investigated by Teddie Schrayner.

A statement of childcare allegation, CPL-5767, was provided on 08/29/2024.

The finding is listed below for each individual alleged violation of the Wyoming Child Care Licensing Rules:

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1. Finding: Non-Compliant

Regulation: Chapter 7. Child Care Center  
Section 2. Capacity/Supervision Requirements.

(b) Staff:child ratios and supervision as described in this chapter shall be maintained at all times.

Allegation: It is alleged that on or about 08/19/2024 at drop-off, it was observed that there was one staff with approximately 20 children ages 2-4 years of age.

Explanation of Findings: Based on interviews and information collected during the investigation and the inability to verify attendance during this time frame this allegation is found to be non-compliant.

Action Required: Please submit verification of how attendance will be recorded and current for staff and children in each area of the facility and submit a corrective action plan to the licensing office showing how you will ensure that staff/child ratios and supervision will be in compliance and maintained at all times.

Corrective Action Plan Due Date: 09/20/2024

Corrective Action Plan Achieved Date:

Compliance Due Date: 09/20/2024

Compliance Achieved Date:

2. Finding: Non-Compliant

Regulation: Chapter 7. Child Care Center  
Section 2. Capacity/Supervision Requirements.

(f) There shall be at least one (1) adult staff directly supervising children in each area of the facility where children are located at all times.

Allegation: It is alleged that on or about 08/19/2024 at drop-off, it was observed that 1 staff member was on the playground with approximately 20 children, and went clear to the other side of the playground with one child, leaving all of the other children alone and unsupervised.

Explanation of Findings: Based on interviews and information collected during the investigation and the inability to verify attendance during this time frame this allegation is found to be non-compliant.

Action Required: Please submit verification of how attendance will be recorded and current for staff and children in each area of the facility and submit a corrective action plan to the licensing office showing how you will ensure that staff/child ratios and supervision will be in compliance and maintained at all times.

Corrective Action Plan Due Date: 09/20/2024

Corrective Action Plan Achieved Date:

Compliance Due Date: 09/20/2024

Compliance Achieved Date:

### 3. Finding: Compliant

Regulation: Chapter 7. Child Care Center  
Section 2. Capacity/Supervision Requirements.

(f) There shall be at least one (1) adult staff directly supervising children in each area of the facility where children are located at all times.

Allegation: It is alleged that on or about 08/19/2024, that during naptime a child was roaming the hallway alone.

Explanation of Findings: Evidence does not support a finding of non-compliance.

Corrective Action Plan Due Date:

Corrective Action Plan Achieved Date:

Compliance Due Date:

Compliance Achieved Date:

**The Department requests your cooperation in ensuring compliance is met. In the absence of cooperation, the Department may take whatever steps are necessary to ensure the safety of children.**

**The Department's information may be shared with the authorized individuals or agencies, which include, but are not limited to, the Attorney General, County Attorney, and law enforcement.**

If you disagree with the Department's finding of non-compliance for a violation, you may request an Administrative hearing within (10) days of your receipt of this letter (W.S. 14-4-108). Administrative hearing procedures are included in the Department of Family Services' **Wyoming Child Care Licensing Rules, Chapter 3, Section 5: Contested Case Hearing Rules**, and based upon the above statute. If you have questions, or need a copy of the Rules, you may contact the Department of Family Services Field office in the county where you live.

Licenser: Madison Johnson  
Address: 444 W. Collins Ste. #2100  
City/State/Zip: Casper WY 82601  
Phone: 307-473-3985  
Email: Madison.Johnson@wyo.gov

Licenser Supervisor: Stoney Busch  
Address: 444 W. Collins Ste. #2100  
City/State/Zip: Casper WY 82601  
Phone: 307-473-3933  
Email: Stoney.Busch@wyo.gov

Signature:

A handwritten signature in black ink, appearing to read 'Teddie Schraye', written over a horizontal line.

Date: 09/10/2024

Teddie Schraye for Madison Johnson

CC:

Shelby Jelly - Assistant Director  
ecevillage.shelby@gmail.com

Stephanie Rino - Owner  
FoundationsECE.director@gmail.com