

**Notice of Findings**

**Notice To:** Shelby N Miskimins - Director  
**Facility Name:** Foundations Early Care & Education  
**Owner:** Stephanie Rino  
**Site Address:** 4200 Legion Ln.  
**City/State/Zip:** Casper, WY 82609

The Department of Family Services has completed the investigation regarding alleged violation(s) of the Wyoming Child Care Rules received on 10/08/2025, and investigated by Madison Johnson.

A statement of childcare allegation, CPL-6015, was provided on 10/20/2025.

The finding is listed below for each individual alleged violation of the Wyoming Child Care Licensing Rules:

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1. Finding: Non-Compliant

Regulation: Chapter 4. General Requirements  
Section 2. Capacity/Supervision Requirements.  
(b) Staff:child ratios and supervision requirements as described in this chapter shall be maintained at all times.

Allegation: It has been reported to Child Care Licensing that on one or more occasions in the month of October 2025, during pick up time, 2 staff were outside on the playground with more than 20 children.

Explanation of Findings: Through interviews and evidence obtained over the course of this investigation, it has been found on more than one occasion in the month of October, including but not limited to on 10/2/25, 10/6/25, 10/15/25, and 10/16/25, as children and staff were releasing for the day, at established times and not as numbers of children were reduced resulting in allowed staff: child ratios being exceeded.

Action Required: Please update your release plan for the day to include the maximum number of children allowed when age groups and classes are combined to ensure all staff are aware of allowed combined age group staff: child ratios. Please submit a corrective action plan detailing how you will monitor to ensure that the updated release plan is working to maintain required staff: child ratios as groups are combined each day.

Corrective Action Plan Due Date: 11/14/2025  
Corrective Action Plan Achieved Date:  
Compliance Due Date: 11/14/2025  
Compliance Achieved Date:

**The Department requests your cooperation in ensuring compliance is met. In the absence of cooperation, the Department may take whatever steps are necessary to ensure the safety of children.**

**The Department's information may be shared with the authorized individuals or agencies, which include, but are not limited to, the Attorney General, County Attorney, and law enforcement.**

If you disagree with the Department's finding of non-compliance for a violation, you may request an Administrative hearing within (10) days of your receipt of this letter (W.S. 14-4-108). Administrative hearing procedures are included in the Department of Family Services' **Wyoming Child Care Licensing Rules, Chapter 3, Section 5: Contested Case Hearing Rules**, and based upon the above statute. If you have questions, or need a copy of the Rules, you may contact the Department of Family Services Field office in the county where you live.

Licenser: Madison Johnson  
Address: 444 W. Collins Ste. #2100  
City/State/Zip: Casper WY 82601  
Phone: 307-473-3985  
Email: Madison.Johnson@wyo.gov

Licenser Supervisor: Stoney Busch  
Address: 444 W. Collins Ste. #2100  
City/State/Zip: Casper WY 82601  
Phone: 307-473-3933  
Email: Stoney.Busch@wyo.gov

Signature:

A handwritten signature in black ink, appearing to be the initials 'MJ' with a stylized flourish.

Date: 10/30/2025

Madison Johnson

CC:

Stephanie Rino - Owner  
FoundationsECE.director@gmail.com