

Notice of Findings

Notice To: Shelby N Miskimins - Director
Facility Name: Foundations Early Care & Education
Owner: Stephanie Rino
Site Address: 4200 Legion Ln.
City/State/Zip: Casper, WY 82609

The Department of Family Services has completed the investigation regarding alleged violation(s) of the Wyoming Child Care Rules received on 10/16/2025, and investigated by Madison Johnson.

A statement of childcare allegation, CPL-6017, was provided on 10/20/2025.

The finding is listed below for each individual alleged violation of the Wyoming Child Care Licensing Rules:

1. Finding: Non-Compliant

Regulation: Chapter 4. General Requirements
Section 12. Confidentiality.

(e) Names and other personal information of children and their families shall not be shared without a parent or guardian's written permission.

Allegation: It has been reported that on one or more occasions in the month of October 2025, reporter was given personal information from an employee regarding children to include names and personal details.

Explanation of Findings: Through interviews and evidence obtained over the course of this investigation, it has been found in the month of October 2025 that names and personal information about a child in care was shared from an employee to the employee's family member.

Action Required: Please submit a corrective action plan detailing how you will ensure any confidential information is not shared between staff and their family members.

Corrective Action Plan Due Date: 11/14/2025

Corrective Action Plan Achieved Date:

Compliance Due Date: 11/14/2025

Compliance Achieved Date:

2. Finding: Compliant

Regulation: Chapter 7. Child Care Center
Section 2. Capacity/Supervision Requirements.

(f) There shall be at least one (1) adult staff directly supervising children in each area of the facility where children are located at all times.

Allegation: It has been reported that on October 15, 2025, at around 10:45 am, a child care child was found outside of the facility without adult supervision.

Explanation of Findings: There is not enough evidence to support a finding of non-compliance.

Corrective Action Plan Due Date:
Corrective Action Plan Achieved Date:
Compliance Due Date:
Compliance Achieved Date:

3. Finding: Compliant

Regulation: Chapter 4. General Requirements
Section 2. Capacity/Supervision Requirements.

(f) If necessary to meet the needs of the child, reasonable accommodations, including, but not limited to, direct supervision and staff:child ratio adjustments, shall be made for children with special physical, cognitive and/or behavioral needs and shall be based on the child's abilities. Minimum staff:child ratios, as outlined in (a) – (c) above, shall be maintained at all times.

Allegation: It has been reported that in the month of October 2025, a child in attendance has not had reasonable accommodations made to ensure that supervision occurs based on their cognitive or behavioral needs.

Explanation of Findings: There is not enough evidence to support a finding of non-compliance.

Corrective Action Plan Due Date:
Corrective Action Plan Achieved Date:
Compliance Due Date:
Compliance Achieved Date:

The Department requests your cooperation in ensuring compliance is met. In the absence of cooperation, the Department may take whatever steps are necessary to ensure the safety of children.

The Department's information may be shared with the authorized individuals or agencies, which include, but are not limited to, the Attorney General, County Attorney, and law enforcement.

If you disagree with the Department's finding of non-compliance for a violation, you may request an Administrative hearing within (10) days of your receipt of this letter (W.S. 14-4-108). Administrative hearing procedures are included in the Department of Family Services' **Wyoming Child Care Licensing Rules, Chapter 3, Section 5: Contested Case Hearing Rules**, and based upon the above statute. If you have questions, or need a copy of the Rules, you may contact the Department of Family Services Field office in the county where you live.

Licenser: Madison Johnson
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Licenser Supervisor: Stoney Busch
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City/State/Zip: Casper WY 82601
Phone: 307-473-3933
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Signature:

A handwritten signature in black ink, appearing to be the initials 'MJ' with a stylized flourish extending to the right.

Date: 10/30/2025

Madison Johnson

CC:

Stephanie Rino - Owner
FoundationsECE.director@gmail.com