

Notice of Findings

Notice To: Shelby N Miskimins - Director
Facility Name: Foundations Early Care & Education
Owner: Stephanie Rino
Site Address: 4200 Legion Ln.
City/State/Zip: Casper, WY 82609

The Department of Family Services has completed the investigation regarding alleged violation(s) of the Wyoming Child Care Rules received on 01/13/2026, and investigated by Madison Johnson.

A statement of childcare allegation, CPL-6052, was provided on 01/16/2026.

The finding is listed below for each individual alleged violation of the Wyoming Child Care Licensing Rules:

1. Finding: Non-Compliant

Regulation: Chapter 4. General Requirements
Section 2. Capacity/Supervision Requirements.
(b) Staff:child ratios and supervision requirements as described in this chapter shall be maintained at all times.

Allegation: It has been reported that on one or more occasions in the weeks of January 5th and January 12th, from 730-830am, required staff: child ratios have been exceeded.

Explanation of Findings: Through interviews and evidence obtained over the course of this investigation, it has been found that during the weeks of January 5 and January 12, 2026, the facility did not keep attendance records with accurate arrival or departure times for at least one staff working in ratio, resulting in staff: child ratios appearing to be exceeded. It has been found that this is an ongoing condition in the facility.

Action Required: Director and/or Assistant Directors shall do regular checks daily of each room, including once before 830am and once after 3pm, to ensure that each classroom's attendance record is complete and accurate, and that staff:child ratios are in compliance in each room. These checks shall be documented and provided to licensing weekly by the close of business on Thursdays. Please submit a corrective action plan detailing how these requirements will be implemented and by who to ensure completion of all required tasks including submission of the attendance record checks to the Licensing Office.

Corrective Action Plan Due Date: 02/12/2026
Corrective Action Plan Achieved Date:
Compliance Due Date: 02/12/2026
Compliance Achieved Date:

The Department requests your cooperation in ensuring compliance is met. In the absence of cooperation, the Department may take whatever steps are necessary to ensure the safety of children.

The Department's information may be shared with the authorized individuals or agencies, which include, but are not limited to, the Attorney General, County Attorney, and law enforcement.

If you disagree with the Department's finding of non-compliance for a violation, you may request an Administrative hearing within (10) days of your receipt of this letter (W.S. 14-4-108). Administrative hearing procedures are included in the Department of Family Services' **Wyoming Child Care Licensing Rules, Chapter 3, Section 5: Contested Case Hearing Rules**, and based upon the above statute. If you have questions, or need a copy of the Rules, you may contact the Department of Family Services Field office in the county where you live.

Licenser: Madison Johnson
Address: 444 W. Collins Ste. #2100
City/State/Zip: Casper WY 82601
Phone: 307-473-3985
Email: Madison.Johnson@wyo.gov

Licenser Supervisor: Stoney Busch
Address: 444 W. Collins Ste. #2100
City/State/Zip: Casper WY 82601
Phone: 307-473-3933
Email: Stoney.Busch@wyo.gov

Signature:

A handwritten signature in black ink, appearing to be the initials 'MJ' with a stylized flourish extending to the right.

Date: 01/29/2026

Madison Johnson

CC:

Stephanie Rino - Owner
FoundationsECE.director@gmail.com