

Notice of Findings

Notice To: Beronica Oseguera - Director
Facility Name: Children's Learning Center - Mercill
Owner:
Site Address: 145 W Mercill ,PO Box 4100
City/State/Zip: Jackson, WY 83001

The Department of Family Services has completed the investigation regarding alleged violation(s) of the Wyoming Child Care Rules received on 04/23/2024, and investigated by Kelli Dunne.

A statement of childcare allegation, CPL-5679, was provided on 04/24/2024.

The finding is listed below for each individual alleged violation of the Wyoming Child Care Licensing Rules:

1. Finding: Non-Compliant

Regulation: Chapter 4. General Requirements
Section 2. Capacity/Supervision Requirements.

(I) There shall be at least one (1) adult staff supervising the care of children at all times. Video and/or audio monitors shall not be used to fulfill staff supervision requirements.

Allegation: It was self reported that on 4.23.24 a child was left in the classroom without adult staff supervision.

Explanation of Findings: Finding of non-compliant based on self report, classroom video footage and statements obtained from staff interviewed during the investigation. It was confirmed that on 4.23.24, a child was left in the classroom unattended for two minutes without adult supervision.

Action Required: It is acknowledged by Licensing that since this incident the facility has actively implemented steps to ensure that this will not happen again. In addition the following actions need to be taken. A Corrective Action Plan (CAP) and it's execution that includes the following: 1). Re-implement supervision and attendance strategies from accepted corrective action plan from 11.27.23. 2). The Director will assign specific tasks to both S.L. and C.C. related to attendance during transition times. 3). Staff members S.L. and C.C. will sign a statement that they understand the specific tasks that they have been assigned. 4).Staff members S.L. and C.C. must schedule and obtain at least 6 hours of training in the area of supervision. This training must be scheduled by 5.13.24 and this training must be completed within a reasonable timeframe. This training may be conducted by the PLC, the DFS technical

assistance coordinator or another approved entity. This training must include a hands on/in person component. 5). Compliance monitoring visits will be conducted on a regular basis for a period of no less than (60) days.

Corrective Action Plan Due Date: 05/13/2024

Corrective Action Plan Achieved Date:

Compliance Due Date: 04/23/2024

Compliance Achieved Date:

The Department requests your cooperation in ensuring compliance is met. In the absence of cooperation, the Department may take whatever steps are necessary to ensure the safety of children.

The Department's information may be shared with the authorized individuals or agencies, which include, but are not limited to, the Attorney General, County Attorney, and law enforcement.

If you disagree with the Department's finding of non-compliance for a violation, you may request an Administrative hearing within (10) days of your receipt of this letter (W.S. 14-4-108). Administrative hearing procedures are included in the Department of Family Services' **Wyoming Child Care Licensing Rules, Chapter 3, Section 5: Contested Case Hearing Rules**, and based upon the above statute. If you have questions, or need a copy of the Rules, you may contact the Department of Family Services Field office in the county where you live.

Licenser: Kelli Dunne
Address: 631 Washington, PO BOX 336
City/State/Zip: Afton WY 83110
Phone: 307-249-5848
Email: kelli.dunne@wyo.gov

Licenser Supervisor: Michelle Lala
Address: 1510 East Pershing Blvd
City/State/Zip: Cheyenne WY 82001
Phone: 307-777-5151
Email: Michelle.Tucker1@wyo.gov

Signature: _____
Penny Hotovec for Kelli Dunne

Date: _____

CC:
Lisa Lord Price - Board President
Board Chair, PO Box 4100, Jackson, WY, 83001