

**Notice of Findings**

**Notice To:** Chelsy Morris - Director  
**Facility Name:** Leaps and Bounds Preschool  
**Owner:** Tabby Ruiz  
**Site Address:** 500 Center Street  
**City/State/Zip:** Evanston, WY 82930

The Department of Family Services has completed the investigation regarding alleged violation(s) of the Wyoming Child Care Rules received on 12/13/2024, and investigated by Veronica Endecott.

A statement of childcare allegation, CPL-5829, was provided on 12/18/2024.

The finding is listed below for each individual alleged violation of the Wyoming Child Care Licensing Rules:

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1. Finding: Non-Compliant

Regulation: Chapter 4. General Requirements  
Section 2. Capacity/Supervision Requirements.

(I) There shall be at least one (1) adult staff supervising the care of children at all times. Video and/or audio monitors shall not be used to fulfill staff supervision requirements.

Allegation: It has been reported on 12/13/2024 four children were seen walking alone without a staff member between the preschool and Puddle Jumpers Daycare.

Explanation of Findings: On December 18, 2024, at an unannounced visit, the preschool children were observed walking between the Puddle Jumpers Daycare and Leaps and Bounds Preschool without the direct supervision of an adult staff member.

Action Required: Submit a CAP detailing how the facility will ensure that children will no longer be without direct supervision of an adult staff member while walking Puddle Jumpers Daycare and Leaps and Bounds Preschool.

Corrective Action Plan Due Date: 01/08/2025

Corrective Action Plan Achieved Date:

Compliance Due Date: 12/18/2024

Compliance Achieved Date:

**The Department requests your cooperation in ensuring compliance is met. In the absence of cooperation, the Department may take whatever steps are necessary to ensure the safety of children.**

**The Department's information may be shared with the authorized individuals or agencies, which include, but are not limited to, the Attorney General, County Attorney, and law enforcement.**

If you disagree with the Department's finding of non-compliance for a violation, you may request an Administrative hearing within (10) days of your receipt of this letter (W.S. 14-4-108). Administrative hearing procedures are included in the Department of Family Services' **Wyoming Child Care Licensing Rules, Chapter 3, Section 5: Contested Case Hearing Rules**, and based upon the above statute. If you have questions, or need a copy of the Rules, you may contact the Department of Family Services Field office in the county where you live.

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Signature:



Date: 12/23/2024

Veronica Endecott

CC:

Tabby Ruiz - Owner  
tabbyr@hotmail.com