

**Notice of Findings**

**Notice To:** Samairah Wind - Director  
**Facility Name:** Bright Minds Infant Center  
**Owner:** Jennifer Vigil  
**Site Address:** 2610 East 3rd Street  
**City/State/Zip:** Casper, WY 82609

The Department of Family Services has completed the investigation regarding alleged violation(s) of the Wyoming Child Care Rules received on 02/18/2025, and investigated by Teddie Schrayser.

A statement of childcare allegation, CPL-5864, was provided on 02/21/2025.

The finding is listed below for each individual alleged violation of the Wyoming Child Care Licensing Rules:

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1. Finding: Non-Compliant

Regulation: Chapter 4. General Requirements  
Section 11. Reports.

(a) All child care facilities shall report any injury, illness or incident which occurs at the facility and results in medical treatment, hospitalization or death to the parents of the child(ren) immediately and to the child care licenser within 24 hours. A written report shall be sent to the child care licenser within three (3) days of the incident. The death of any child in care, regardless of cause, shall be reported to licensing immediately.

Allegation: It is alleged that in or around October the facility did not report that a child received medical treatment due to an injury that occurred at the facility.

Explanation of Findings: Based on interviews conducted and information gathered during the investigation, Licensing finds that in October a child was injured, receiving a small cut to the fingernail area, and received medical attention, which was not reported to Licensing.

Action Required: Please review policy and procedures for injury reporting with all staff. All staff must obtain .5 or more training credits related to responding to and documenting injuries that occur in child care. This must be credited to the STARS training summary for all staff. Also, please submit a corrective action plan to the Licensing Office showing what staff will do to ensure all future injuries that need medical attention will be reported per Licensing Requirements.

Corrective Action Plan Due Date: 03/21/2025  
Corrective Action Plan Achieved Date:  
Compliance Due Date: 03/21/2025

Compliance Achieved Date:

**The Department requests your cooperation in ensuring compliance is met. In the absence of cooperation, the Department may take whatever steps are necessary to ensure the safety of children.**

**The Department's information may be shared with the authorized individuals or agencies, which include, but are not limited to, the Attorney General, County Attorney, and law enforcement.**

If you disagree with the Department's finding of non-compliance for a violation, you may request an Administrative hearing within (10) days of your receipt of this letter (W.S. 14-4-108). Administrative hearing procedures are included in the Department of Family Services' **Wyoming Child Care Licensing Rules, Chapter 3, Section 5: Contested Case Hearing Rules**, and based upon the above statute. If you have questions, or need a copy of the Rules, you may contact the Department of Family Services Field office in the county where you live.

Licenser: Teddie Schrayer  
Address: 444 W. Collins Ste. #2100  
City/State/Zip: Casper WY 82601  
Phone: 307-473-3964  
Email: Teddie.Schrayer@wyo.gov

Licenser Supervisor: Stoney Busch  
Address: 444 W. Collins Ste. #2100  
City/State/Zip: Casper WY 82601  
Phone: 307-473-3933  
Email: Stoney.Busch@wyo.gov

Signature:

A handwritten signature in black ink, appearing to read 'Teddie Schrayer', written over a horizontal line.

Teddie Schrayer

Date: 03/10/2025

CC:

Jennifer Vigil - Owner  
2610 East 3rd, Casper, WY, 82609