

Notice of Findings

Notice To: Jill McHenry - Director
Facility Name: Little Feet Daycare
Owner:
Site Address: 4200 Rawlins Street
City/State/Zip: Cheyenne, WY 82001

The Department of Family Services has completed the investigation regarding alleged violation(s) of the Wyoming Child Care Rules received on 12/08/2023, and investigated by Kathy Geringer.

A statement of childcare allegation, CPL-5583, was provided on 12/14/2023.

The finding is listed below for each individual alleged violation of the Wyoming Child Care Licensing Rules:

1. Finding: Non-Compliant

Regulation: Chapter 4. General Requirements
Section 10. Records.

(b) Administrative records shall include:

(i) Current attendance record for each child to include dates attended, where the child is located and arrival/departure times verified by staff;

Allegation: It has been reported that on one or more occasions within the past 30 days, attendance records have not been accurately maintained at all times.

Explanation of Findings: As a result of investigation interviews and evidence provided, attendance was not completed with in and out times for all children on 12/7/23 and no in and out times for any children on 12/8/23. Attendance also showed discrepancies for 11/13/23, where the attendance was recorded differently on two separate attendance records. Attendance records were also not complete on 1/3/24 during a facility visit.

Action Required: Compliance required: Submit a photo of the facility attendance at the end of each day January 9-22/2024. Corrective Action Plan: Submit a Corrective Action Plan that states how you will ensure that attendance is recorded accurately with in and out times when each child arrives or leaves.

Corrective Action Plan Due Date: 01/22/2024

Corrective Action Plan Achieved Date:

Compliance Due Date: 01/22/2024

Compliance Achieved Date:

2. Finding: Non-Compliant

Regulation: Chapter 6. Family Child Care Center (FCCC)
Section 2. Capacity/Supervision Requirements.

(b) Group size may be relaxed and staff:child ratio reduced at nap time to one (1) staff member in the sleeping area while all children are asleep as long as that staff person has a clear view of all sleeping children in the room.

(ii) When the staff:child ratio is at a level where only one (1) staff is necessary, napping

children who are not within sight of the staff person shall be within easy hearing distance at all times and shall be checked on every few minutes.

Allegation: It has been reported that on or around 12/7/23 there were 5 children napping in room(s) with closed doors leaving children out of sight of the provider and not in easy hearing distance from the provider.

Explanation of Findings: The investigation interviews and observations have shown that children have been napping behind closed doors on an ongoing basis. The number of children napping behind the closed doors depended on the children who were present.

Action Required: Please submit a compliance letter how you will stop the practice of closing doors on the sleeping children. Please submit a Corrective Action Plan stating why you closed the bedroom doors and what changes will be made so doors are not closed so children can remain in easy hearing distance.

Corrective Action Plan Due Date: 01/22/2024

Corrective Action Plan Achieved Date:

Compliance Due Date: 01/15/2024

Compliance Achieved Date:

3. Finding: Compliant

Regulation: Chapter 6. Family Child Care Center (FCCC)

Section 2. Capacity/Supervision Requirements.

(b) Group size may be relaxed and staff:child ratio reduced at nap time to one (1) staff member in the sleeping area while all children are asleep as long as that staff person has a clear view of all sleeping children in the room.

(iii) Awake children shall be directly supervised.

Allegation: It has been reported that on or around 12/7/23 the provider was asleep while there were children in care unsupervised.

Explanation of Findings: There is not enough evidence to result in a finding of non-compliance.

Corrective Action Plan Due Date:

Corrective Action Plan Achieved Date:

Compliance Due Date:

Compliance Achieved Date:

4. Finding: Compliant

Regulation: Chapter 3. Denial, Revocation Or Suspension of License

Section 1. Reasons for Denial, Revocation or Suspension.

(a) The Department may deny, revoke, or suspend a license for reasons including, but not limited to:

(iii) Any staff, household member, volunteer, employee, or substitute who consumes or is under the influence of any substance that may impair their ability to care for children, including, alcohol, prescription drugs or illegal drugs, at any time while child care children are present, on or off the facility premises or while transporting children;

Allegation: It was reported that on one or more occasion within the past 30 days, the provider was suspected of being under the influence of a substance while children were present.

Explanation of Findings: There is not evidence to support a finding of non-compliance.

Corrective Action Plan Due Date:

Corrective Action Plan Achieved Date:

Compliance Due Date:

Compliance Achieved Date:

5. Finding: Non-Compliant

Regulation: Chapter 4. General Requirements

Section 4. Parental Rights.

(c) Parents have a right to the following information:

(vi) Weekly menus;

Allegation: It has been reported that on one or more occasions within the past 30 days, weekly menus have not been accurately maintained and available to parents.

Explanation of Findings: Based on investigation interviews the menus had not been documented in November or up to December 7, 2023.

Action Required: Compliance due: Send a copy of all meals and snacks served to children from 12/7/23 to 1/12/24. Corrective Action Plan due: State in your Corrective Action Plan how you will ensure that all menus will be accurately recorded daily.

Corrective Action Plan Due Date: 01/22/2024

Corrective Action Plan Achieved Date:

Compliance Due Date: 01/22/2024

Compliance Achieved Date:

The Department requests your cooperation in ensuring compliance is met. In the absence of cooperation, the Department may take whatever steps are necessary to ensure the safety of children.

The Department's information may be shared with the authorized individuals or agencies, which include, but are not limited to, the Attorney General, County Attorney, and law enforcement.

If you disagree with the Department's finding of non-compliance for a violation, you may request an Administrative hearing within (10) days of your receipt of this letter (W.S. 14-4-108). Administrative hearing procedures are included in the Department of Family Services' **Wyoming Child Care Licensing Rules, Chapter 3, Section 5: Contested Case Hearing Rules**, and based upon the above statute. If you have questions, or need a copy of the Rules, you may contact the Department of Family Services Field office in the county where you live.

Licenser: Kathy Geringer
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Licenser Supervisor: Michelle Lala
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Phone: 307-777-5151
Email: Michelle.Tucker1@wyo.gov

Signature:

A handwritten signature in black ink, appearing to be 'Kathy Geringer', written over a horizontal line.

Kathy Geringer

Date: 01/09/2024

CC: