

Notice of Findings

Notice To: Alexa Pushcar - Director
Facility Name: Kountry Kids Early Learning Academy, Inc.
Owner: Alexa Pushcar
Site Address: 3201 E. Pershing Blvd.
City/State/Zip: Cheyenne, WY 82001

The Department of Family Services has completed the investigation regarding alleged violation(s) of the Wyoming Child Care Rules received on 09/30/2024, and investigated by Ariel Schmitzer.

A statement of childcare allegation, CPL-5786, was provided on 10/09/2024.

The finding is listed below for each individual alleged violation of the Wyoming Child Care Licensing Rules:

1. Finding: Non-Compliant

Regulation: Chapter 7. Child Care Center
Section 2. Capacity/Supervision Requirements.

(f) There shall be at least one (1) adult staff directly supervising children in each area of the facility where children are located at all times.

Allegation: It has been reported that on one or more occasions in the last six months the director of the facility leaves the classroom to work in the office, leaving children and infants unsupervised.

Explanation of Findings: It has been found through interviews with staff that on regular occasions in the last six months the director of the facility has left classrooms to work in the office leaving children and infant unsupervised during nap time and during times where the children are awake.

Action Required: Director shall immediately discontinue the practice of leaving the classrooms unattended. Director shall sign-in to each classroom when being used in ratio and out of the classroom when leaving the classroom to complete duties in other areas of the facility. Owner/Director and all staff shall complete 4 hours of training specifically addressing direct supervision, what it means, and what it looks like in a Child Care Center. This training may be completed by Child Care Licensing, Technical Assistance Coordinator Penny Cannon or another approved entity and may include setting up the environment, staff led activities and teaching techniques, redirection and transition training or any other area that will help staff members to provide direct supervision in a safe and compliant manner. This training may count towards the elective requirements for the facility's biennium, if approval is obtained through

STARS. All staff members and the director shall sign and acknowledge that they have received this training and understand what Direct Supervision means and what it looks like in a classroom. The statements shall be a minimum of 3 sentences. This statement must be provided to Licensing no later than December 20, 2024.

Corrective Action Plan Due Date: 12/20/2024

Corrective Action Plan Achieved Date:

Compliance Due Date: 12/06/2024

Compliance Achieved Date:

2. Finding: Compliant

Regulation: Chapter 7. Child Care Center

Section 3. Director/Assistant Director/ Staff Requirements.

(a) The director shall:

(vi) Be onsite and available for at least 50% of the operating week in which they are listed as the director, unless an exception by the licenser for good cause is given;

Allegation: It has been reported that on one or more occasions in the last six months the director of the facility was not present at the facility more than 50% of the operational week.

Explanation of Findings: There is not enough evidence for a finding of non-compliance.

Corrective Action Plan Due Date:

Corrective Action Plan Achieved Date:

Compliance Due Date:

Compliance Achieved Date:

The Department requests your cooperation in ensuring compliance is met. In the absence of cooperation, the Department may take whatever steps are necessary to ensure the safety of children.

The Department's information may be shared with the authorized individuals or agencies, which include, but are not limited to, the Attorney General, County Attorney, and law enforcement.

If you disagree with the Department's finding of non-compliance for a violation, you may request an Administrative hearing within (10) days of your receipt of this letter (W.S. 14-4-108). Administrative hearing procedures are included in the Department of Family Services' **Wyoming Child Care Licensing Rules, Chapter 3, Section 5: Contested Case Hearing Rules**, and based upon the above statute. If you have questions, or need a copy of the Rules, you may contact the Department of Family Services Field office in the county where you live.

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Signature: _____
Ariel Schmitzer

Date: _____

CC:
Alexa Pushcar - Owner
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