

Notice of Findings

Notice To: Sabra J Nation - Director
Facility Name: Key Explorers Preschool and Early Childhood Center
Owner:
Site Address: 3425 Del Range Blvd.
City/State/Zip: Cheyenne, WY 82001

The Department of Family Services has completed the investigation regarding alleged violation(s) of the Wyoming Child Care Rules received on 07/30/2025, and investigated by Danielle Farino.

A statement of childcare allegation, CPL-5980, was provided on 08/11/2025.

The finding is listed below for each individual alleged violation of the Wyoming Child Care Licensing Rules:

1. Finding: Non-Compliant

Regulation: Chapter 4. General Requirements
Section 5. Policies and Procedures.

(a) The organization shall develop, adopt, follow and maintain policies and procedures to keep children safe and healthy. Parents shall be given a copy of written program policies, initially and when there are changes to the policy. Program policy shall include the following:

(xiii) Expulsion and suspension policy to promote the social emotional and behavioral health of children and limit the use of expulsion, suspension and other exclusionary practices. The policy shall include:

(B) Before a program determines whether an expulsion or suspension is appropriate, the program shall collaborate with the parents and engage available community resources to address challenging behaviors;

Allegation: It has been reported that on one or more occasion in the past 30 days, a child was expelled from the facility without collaborating with parents, and/or engaging available community resources to address the child's behaviors.

Explanation of Findings: It has been found that a child was expelled from the facility in the past 30 days without the facility adequately collaborating with parents and/or engaging available community resources to ensure the child's behavioral needs were met.

Action Required: The facility shall submit a corrective action plan on how they will ensure children will not be expelled from the facility, without following the DFS requirements for expulsion and suspension.

Corrective Action Plan Due Date: 09/12/2025

Corrective Action Plan Achieved Date:

Compliance Due Date: 09/12/2025

Compliance Achieved Date:

2. Finding: Compliant

Regulation: Chapter 4. General Requirements

Section 2. Capacity/Supervision Requirements.

(f) If necessary to meet the needs of the child, reasonable accommodations, including, but not limited to, direct supervision and staff:child ratio adjustments, shall be made for children with special physical, cognitive and/or behavioral needs and shall be based on the child's abilities. Minimum staff:child ratios, as outlined in (a) – (c) above, shall be maintained at all times.

Allegation: It has been reported that on one or more occasion in the last 6 months, the facility did not make reasonable accommodations to meet the behavioral needs of a child in care.

Explanation of Findings: There is not enough evidence to support a finding of noncompliance.

Corrective Action Plan Due Date:

Corrective Action Plan Achieved Date:

Compliance Due Date:

Compliance Achieved Date:

The Department requests your cooperation in ensuring compliance is met. In the absence of cooperation, the Department may take whatever steps are necessary to ensure the safety of children.

The Department's information may be shared with the authorized individuals or agencies, which include, but are not limited to, the Attorney General, County Attorney, and law enforcement.

If you disagree with the Department's finding of non-compliance for a violation, you may request an Administrative hearing within (10) days of your receipt of this letter (W.S. 14-4-108). Administrative hearing procedures are included in the Department of Family Services' **Wyoming Child Care Licensing Rules, Chapter 3, Section 5: Contested Case Hearing Rules**, and based upon the above statute. If you have questions, or need a copy of the Rules, you may contact the Department of Family Services Field office in the county where you live.

Licenser: Danielle Farino
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Signature:

A handwritten signature in black ink, appearing to read 'Danielle Farino', written in a cursive style.

Date: 08/29/2025

Danielle Farino

CC:

Shannon Kastriotis - Board Representative
keyeducationboard@gmail.com