

**Notice of Findings**

**Notice To:** Marissa Beard - Director  
**Facility Name:** Divine Mercy Academy  
**Owner:**  
**Site Address:** 302 S. 5th  
**City/State/Zip:** Douglas, WY 82633

The Department of Family Services has completed the investigation regarding alleged violation(s) of the Wyoming Child Care Rules received on 03/05/2025, and investigated by Kathy Geringer.

A statement of childcare allegation, CPL-5885, was provided on 03/14/2025.

The finding is listed below for each individual alleged violation of the Wyoming Child Care Licensing Rules:

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1. Finding: Non-Compliant

Regulation: Chapter 4. General Requirements  
Section 9. Training.

(b) Within three (3) months of a person's start date and prior to assuming responsibility for unsupervised direct care of children, all staff shall receive the approved pre-service training, facility staff orientation training and Wyoming Early Learning Standards (Early Learning Guidelines and Early Learning Foundations) training (8 credits).

(i) The facility staff orientation training shall include all staff policies, procedures, and child care licensing rules; and

Allegation: During an unannounced facility visit of 3/5/25, staff training records did not document completion of the WY Child Care Licensing Rules, or current CPR/FA certification.

Explanation of Findings: When the Director reviewed records at a later time, it was found in addition to the Wyoming Child Care Licensing Rules training, the staff did not have current CPR/FA. The staff had been working in the preschool since the end of October 2024, and worked unsupervised with the children.

Action Required: Wyoming Child Care Licensing Rules training was completed on 3/8/25. The facility Director, Mrs. Marissa Beard, does have current CPR/FA, she stated to the Licensor on 3/14/25, she will be present in the classroom at all times until the staff's CPR/FA is completed.

Corrective Action Plan Due Date: 03/14/2025  
Corrective Action Plan Achieved Date: 03/14/2025  
Compliance Due Date: 03/14/2025  
Compliance Achieved Date: 03/14/2025

2. Finding: Non-Compliant

Regulation: Chapter 4. General Requirements  
Section 3. Owner, Director, and Staff Requirements.

(a) Before the owner, director, their staff, household member, employee, substitute or volunteer assume responsibility for children, provide direct care of children, work in the facility or move into the Family Child Care Home or Family Child Care Center, the following shall be on file:

(iii) A Central Registry or child abuse/neglect check which does not reveal any disqualifying information shall be completed in Wyoming and in all states lived in for the past five (5) years for staff and all adult household members including any adult who intends to move into the home;

Allegation: During an unannounced facility visit of 3/5/25, staff records for background checks were not available for review.

Explanation of Findings: When the Director and Licensor reviewed records it was found no Wyoming Central Registry check had been completed for a staff who has worked with children since late October of 2024.

Corrective Action Plan Due Date: 03/14/2025

Corrective Action Plan Achieved Date: 03/14/2025

Compliance Due Date: 03/10/2025

Compliance Achieved Date: 03/10/2025

**The Department requests your cooperation in ensuring compliance is met. In the absence of cooperation, the Department may take whatever steps are necessary to ensure the safety of children.**

**The Department's information may be shared with the authorized individuals or agencies, which include, but are not limited to, the Attorney General, County Attorney, and law enforcement.**

If you disagree with the Department's finding of non-compliance for a violation, you may request an Administrative hearing within (10) days of your receipt of this letter (W.S. 14-4-108). Administrative hearing procedures are included in the Department of Family Services' **Wyoming Child Care Licensing Rules, Chapter 3, Section 5: Contested Case Hearing Rules**, and based upon the above statute. If you have questions, or need a copy of the Rules, you may contact the Department of Family Services Field office in the county where you live.

Licenser: Kathy Geringer  
Address: 1556 Progress Court  
City/State/Zip: Wheatland WY 82201  
Phone: 307-322-3790  
Email: Kathy.Geringer@wyo.gov

Licenser Supervisor: Michelle Lala  
Address: 1510 East Pershing Blvd  
City/State/Zip: Cheyenne WY 82001  
Phone: 307-777-5151  
Email: Michelle.Tucker1@wyo.gov

Signature:

A handwritten signature in black ink, appearing to read 'Kathy Geringer', written over a set of horizontal lines.

Kathy Geringer

Date: 03/14/2025

CC: