

**Notice of Findings**

**Notice To:** Miranda S Reddell - Director  
**Facility Name:** Lighthouse Learning Center  
**Owner:** Miranda Reddell  
**Site Address:** 107 E 8th Avenue  
**City/State/Zip:** Cheyenne, WY 82001

The Department of Family Services has completed the investigation regarding alleged violation(s) of the Wyoming Child Care Rules received on 05/07/2025, and investigated by Kathy Geringer.

A statement of childcare allegation, CPL-5923, was provided on 05/21/2025.

The finding is listed below for each individual alleged violation of the Wyoming Child Care Licensing Rules:

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1. Finding: Non-Compliant

Regulation: Chapter 4. General Requirements  
Section 10. Records.

(d) Individual child's records shall be in place before a child is left in care and shall include:

Allegation: A report has been received that on the early afternoon of 4/21/25, three children who did not have child care enrollment records on file, were in care.

Explanation of Findings: A review of the facility's attendance records showed three children, E. W. and A. were present in the facility on 4/21/25 from 1:00pm to 3:00pm. The same children were also present on 4/22/25 from 10:00am to 4:55pm. Facility Director Miranda Reddell verified on her electronic records that the enrollment forms were not completed for E.W. and A. until 4/23/25. Licensing rules require that individual child records shall be in place before a child is left in care.

Action Required: Immediately begin the practice of keeping accurate attendance records for each child who is in present. The attendance records must show current in and out times at all times during the day. Please submit a Corrective Action Plan stating how each staff person has been trained to correctly document the attendance of each child in each classroom in the facility.

Corrective Action Plan Due Date: 07/23/2025  
Corrective Action Plan Achieved Date:  
Compliance Due Date: 07/09/2025  
Compliance Achieved Date: 07/09/2025

## 2. Finding: Compliant

Regulation: Chapter 4. General Requirements  
Section 2. Capacity/Supervision Requirements.

(e) When age groups are combined the following staff:child ratios and group sizes for the youngest age group present shall apply. These options represent maximum numbers of children per youngest age group and total.

(ii) When one (1) staff person is present, if there are only two (2) children under the age of two (2), the maximum group size can be increased to ten (10) children and no more than five (5) children shall be present in the 24-36 month age group.

Allegation: A report has been received that on the morning of 4/22/25 there was a ratio violation in the facility.

Explanation of Findings: A review of attendance records for children and staff, and staff interviews have resulted in a finding of compliance for this allegation.

Corrective Action Plan Due Date:

Corrective Action Plan Achieved Date:

Compliance Due Date:

Compliance Achieved Date:

**The Department requests your cooperation in ensuring compliance is met. In the absence of cooperation, the Department may take whatever steps are necessary to ensure the safety of children.**

**The Department's information may be shared with the authorized individuals or agencies, which include, but are not limited to, the Attorney General, County Attorney, and law enforcement.**

If you disagree with the Department's finding of non-compliance for a violation, you may request an Administrative hearing within (10) days of your receipt of this letter (W.S. 14-4-108). Administrative hearing procedures are included in the Department of Family Services' **Wyoming Child Care Licensing Rules, Chapter 3, Section 5: Contested Case Hearing Rules**, and based upon the above statute. If you have questions, or need a copy of the Rules, you may contact the Department of Family Services Field office in the county where you live.

Licenser: Kathy Geringer  
Address: 1556 Progress Court  
City/State/Zip: Wheatland WY 82201  
Phone: 307-322-3790  
Email: Kathy.Geringer@wyo.gov

Licenser Supervisor: Michelle Lala  
Address: 1510 East Pershing Blvd  
City/State/Zip: Cheyenne WY 82001  
Phone: 307-777-5151  
Email: Michelle.Tucker1@wyo.gov

Signature:

A handwritten signature in black ink, appearing to read 'Kathy Geringer', written over a horizontal line.

Kathy Geringer

Date: 07/09/2025

CC:

Miranda Reddell - Owner  
admin@lighthouselearningcenterllc.com