

**Notice of Findings**

**Notice To:** Danielle Martinez - Director  
**Facility Name:** Lighthouse Littles  
**Owner:** Miranda Reddell  
**Site Address:** 107 E 8th Avenue  
**City/State/Zip:** Cheyenne, WY 82001

The Department of Family Services has completed the investigation regarding alleged violation(s) of the Wyoming Child Care Rules received on 03/18/2026, and investigated by Kathy Geringer.

A statement of childcare allegation, CPL-6081, was provided on 03/23/2026.

The finding is listed below for each individual alleged violation of the Wyoming Child Care Licensing Rules:

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1. Finding: Non-Compliant

Regulation: Chapter 4. General Requirements  
Section 2. Capacity/Supervision Requirements.

(e) When age groups are combined the following staff:child ratios and group sizes for the youngest age group present shall apply. These options represent maximum numbers of children per youngest age group and total.

(iii) When two (2) staff persons are present and caring for a mixed age group there shall be no more than four (4) children under the age of 12 months, no more than four (4), one (1) year to 24 months, and no more than four (4), two (2) years to 36 months, with a maximum group size of 15 children.

Allegation: A review of attendance sheets from 2/23/26, 3/3/26, 3/10/26, show a ratio violation occurring in the Main room during the time designated as drop off time. These violations occurred between the times of approximately 7:39am and 8:10am each of the three days when there were 2 staff with 16 children.

Explanation of Findings: The Licenser reviewed these violations documented on attendance, with facility owner Mrs. Miranda Reddell and Facility Director Danielle Martinez during a facility visit of 3/19/26. The maximum number of children permitted with 2 staff in mixed age groups is 15. However, on 2/23/26, 3/3/26, and 3/10/26, the facility reached the number of 16 children present. Ratios and the charting of attendance to ensure correct ratios was discussed.

Action Required: In addition to the submission of attendance records as it required by the current Prescribed Action Plan delivered to the facility on 1/27/26, immediately begin adding the ages of each child present in the facility to the daily attendance documents. Submit the hourly ratio checklist that are documented each day with the weekly 9:00am on Friday morning attendance record submissions.

Corrective Action Plan Due Date: 03/23/2026  
Corrective Action Plan Achieved Date: 03/23/2026  
Compliance Due Date: 03/23/2026  
Compliance Achieved Date: 03/23/2026

2. Finding: Non-Compliant

Regulation: Chapter 3. Denial, Revocation Or Suspension of License  
Section 1. Reasons for Denial, Revocation or Suspension.

(a) The Department may deny, revoke, or suspend a license for reasons including, but not limited to:  
(xii) Failure to comply with a Corrective Action Plan;

Allegation: Facility attendance is required to be submitted by the facility on Thursday each week by the close of the business day. This required was made by the Prescribed Corrective Action Plan delivered to the facility 1/27/26. The required attendance documentation was not received timely, as required by the CAP, including during the following occasions: -Records were received on Tuesday 2/3/26 for 1/27-1/30/26, Tuesday 2/10/26 for 2/3-2/6/26, on Tuesday 3/3/26 for 2/17-2/27/26, Friday 3/6 for 3/2-3/6/26. Attendance for 2/9-2/13/26 was received on 3/10/26. At facility owner Miranda Reddell's request the submission day for the attendance was moved on 3/11/26 to Fridays by 9:00am to make the submission more convenient for the facility. The attendance for 3/6-3/12/26 was received on Friday 3/13/26 at 11:52am.

Explanation of Findings: Facility attendance was required to be submitted by the facility on Thursday each week by the close of the business day. This requirement was made by the Prescribed Corrective Action Plan delivered to the facility 1/27/26. The required attendance documentation was not received timely, as required by the CAP, including during the following occasions: Records were received on Tuesday 2/3/26 for 1/27-1/30/26, Tuesday 2/10/26 for 2/3-2/6/26, on Tuesday 3/3/26 for 2/17-2/27/26, Friday 3/6 for 3/2-3/6/26. Attendance for 2/9-2/13/26 was received on 3/10/26. At facility owner Miranda Reddell's request the submission day for the attendance was moved on 3/11/26 to Fridays by 9:00am to make the submission more convenient for the facility. The attendance for 3/6-3/12/26 was received on Friday 3/13/26 at 11:52am.

Action Required: The significance of complying with the requirements set in the facility's Prescribed Corrective Action

Plan was reviewed in a phone call with Licensing Supervisor Michelle LaLa on 3/11/26. Strict compliance with facility's corrective action plan requirements is expected to maintain a facility license, and in the future move from a provisional to a full facility license as well as to be able to expand beyond any current child care license. The facility shall timely submit the required attendance records no later than 9am on Friday mornings from now on. Further negative action may be forthcoming if these requirements are not met.

Corrective Action Plan Due Date: 03/23/2026

Corrective Action Plan Achieved Date: 03/23/2026

Compliance Due Date: 03/23/2026

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**The Department requests your cooperation in ensuring compliance is met. In the absence of cooperation, the Department may take whatever steps are necessary to ensure the safety of children.**

**The Department's information may be shared with the authorized individuals or agencies, which include, but are not limited to, the Attorney General, County Attorney, and law enforcement.**

If you disagree with the Department's finding of non-compliance for a violation, you may request an Administrative hearing within (10) days of your receipt of this letter (W.S. 14-4-108). Administrative hearing procedures are included in the Department of Family Services' **Wyoming Child Care Licensing Rules, Chapter 3, Section 5: Contested Case Hearing Rules**, and based upon the above statute. If you have questions, or need a copy of the Rules, you may contact the Department of Family Services Field office in the county where you live.

Licenser: Kathy Geringer  
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Licenser Supervisor: Michelle Lala  
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Signature:

A handwritten signature in black ink, appearing to read 'Kathy Geringer', written over a horizontal line.

Date: 03/23/2026

Kathy Geringer

CC:

Miranda Reddell - Owner  
admin@lighthouselearningcenterllc.com