

Notice of Findings

Notice To: Danielle Martinez - Director
Facility Name: Lighthouse Littles
Owner: Miranda Reddell
Site Address: 107 E 8th Avenue
City/State/Zip: Cheyenne, WY 82001

The Department of Family Services has completed the investigation regarding alleged violation(s) of the Wyoming Child Care Rules received on 06/23/2026, and investigated by Jessica Jenkins.

A statement of childcare allegation, CPL-6133, was provided on 06/24/2026.

The finding is listed below for each individual alleged violation of the Wyoming Child Care Licensing Rules:

1. Finding: Non-Compliant

Regulation: Chapter 11. HEALTH AND SAFETY REQUIREMENTS FOR ALL FACILITY TYPES
Section 2. Capacity, Ratios and Supervision.

(c) Supervision: Supervision:

(i) In Family Child Care Centers not in the Director's home and Child Care Centers, staff shall directly supervise children at all times. In Family Child Care Centers not in the Director's home and Child Care Centers, staff shall directly supervise children at all times.

Allegation: It has been reported that on June 4th 2026 a one year old child in care was able to get out of the building and a parent returned the child.

Explanation of Findings: Through interviews and evidence obtained over the course of this investigation, it has been found that on June 4, 2026, a one year old child who was under the care of the Lighthouse Littles was moved into the school age side of the building and was able to walk out the front door of the building, which was propped open. The child leaving was not observed by the supervising staff member but was seen by another parent and was brought back into the facility.

Action Required: The owner of the facility has implemented a written policy and reminder that children under the age of 5 may not be in the school age side of the building. The facility shall begin keeping paper attendance (template provided) in each room of the facility. All staff and children must be signed in and out each time they move to a different room or area, including staff members who are minors, in training or on a variance. All staff members of the facility shall take 4 hours of training in the area of active supervision of children in child care. This training may be taken online or in person with Licensor Ariel Schmitzer, TA Coach Penny Cannon, the PLC or another approved entity. This training may count towards renewal requirements if approved for credit by STARS. All staff members shall write a paragraph (5 sentences minimum) explaining what they learned from this training and how they will apply it in the course of their job duties. This training and statement must be completed no later than August 8, 2026. Complete a corrective action plan detailing how the facility will ensure that all children are directly supervised at all times, include the facility's plan to complete the required training and to keep paper attendance records.

Corrective Action Plan Due Date: 07/22/2026

Corrective Action Plan Achieved Date:
Compliance Due Date: 08/08/2026
Compliance Achieved Date:

The Department requests your cooperation in ensuring compliance is met. In the absence of cooperation, the Department may take whatever steps are necessary to ensure the safety of children.

The Department's information may be shared with the authorized individuals or agencies, which include, but are not limited to, the Attorney General, County Attorney, and law enforcement.

If you disagree with the Department's finding of non-compliance for a violation, you may request an Administrative hearing within (10) days of your receipt of this letter (W.S. 14-4-108). Administrative hearing procedures are included in the Department of Family Services' **Wyoming Child Care Licensing Rules, Chapter 3, Section 5: Contested Case Hearing Rules**, and based upon the above statute. If you have questions, or need a copy of the Rules, you may contact the Department of Family Services Field office in the county where you live.

Licenser: Jessica Jenkins
Address: 1510 East Pershing Blvd
City/State/Zip: Cheyenne WY 82001
Phone:
Email: jessica.jenkins@wyo.gov

Licenser Supervisor: Michelle Lala
Address: 1510 East Pershing Blvd
City/State/Zip: Cheyenne WY 82001
Phone: 307-777-5151
Email: Michelle.Tucker1@wyo.gov

Signature:

A handwritten signature in black ink, appearing to read 'Jessica Jenkins', with a stylized, cursive script.

Jessica Jenkins

Date: 07/08/2026

CC:

Miranda Reddell - Owner
admin@lighthouselearningcenterllc.com