

Notice of Findings

Notice To: Annie Johnson - Director
Facility Name: Children's Learning Center Rafter J
Owner:
Site Address: 1300 Valley Springs Road
City/State/Zip: Jackson, WY 83001

The Department of Family Services has completed the investigation regarding alleged violation(s) of the Wyoming Child Care Rules received on 10/07/2024, and investigated by Kelli Dunne.

A statement of childcare allegation, CPL-5792, was provided on 10/17/2024.

The finding is listed below for each individual alleged violation of the Wyoming Child Care Licensing Rules:

1. Finding: Non-Compliant

Regulation: Chapter 4. General Requirements
Section 2. Capacity/Supervision Requirements.

(I) There shall be at least one (1) adult staff supervising the care of children at all times. Video and/or audio monitors shall not be used to fulfill staff supervision requirements.

Allegation: It was self reported that on 10.7.24 a child was in a classroom without adult staff supervision.

Explanation of Findings: During this investigation and through interviews conducted and evidence obtained, it was established that on 10.7.24 a child was in a classroom without adult staff supervision for a period of approximately 1.5 minutes.

Action Required: The Director of the facility will complete a corrective action plan detailing the facilities policy of ensuring that children are directly supervised when children are transitioning from outside time to go into the restroom. In addition, the Director and all staff members who take children outside must schedule and obtain two hours of training in the area of supervision. All staff must write a statement stating what they have learned how they will ensure children are supervised at all times and an acknowledgement that they understand the facilities policy regarding supervising children when being brought in to go to the restroom. This training must be completed within forty five days.

Corrective Action Plan Due Date: 11/07/2024

Corrective Action Plan Achieved Date:

Compliance Due Date: 12/09/2024
Compliance Achieved Date:

The Department requests your cooperation in ensuring compliance is met. In the absence of cooperation, the Department may take whatever steps are necessary to ensure the safety of children.

The Department's information may be shared with the authorized individuals or agencies, which include, but are not limited to, the Attorney General, County Attorney, and law enforcement.

If you disagree with the Department's finding of non-compliance for a violation, you may request an Administrative hearing within (10) days of your receipt of this letter (W.S. 14-4-108). Administrative hearing procedures are included in the Department of Family Services' **Wyoming Child Care Licensing Rules, Chapter 3, Section 5: Contested Case Hearing Rules**, and based upon the above statute. If you have questions, or need a copy of the Rules, you may contact the Department of Family Services Field office in the county where you live.

Licenser: Kelli Dunne
Address: 631 Washington, PO BOX 336
City/State/Zip: Afton WY 83110
Phone: 307-249-5848
Email: kelli.dunne@wyo.gov

Licenser Supervisor: Michelle Lala
Address: 1510 East Pershing Blvd
City/State/Zip: Cheyenne WY 82001
Phone: 307-777-5151
Email: Michelle.Tucker1@wyo.gov

Signature:

A handwritten signature in black ink, appearing to read 'K. Dunne', written in a cursive style.

Kelli Dunne

Date: 10/24/2024

CC:

Marilee Gordon - Board President
marileegordon@gmail.com

Nicole Philbin - Board Representative
nphilbin@learningcenterwy.org