

Notice of Findings

Notice To: Ashley N Briggs - Director

Facility Name: MHCC Childcare Center

Owner:

Site Address: 225 South 5th St.

City/State/Zip: Douglas, WY 82633

The Department of Family Services has completed the investigation regarding alleged violation(s) of the Wyoming Child Care Rules received on 12/14/2023, and investigated by Teddie Schrayner.

A statement of childcare allegation, CPL-5588, was provided on 12/15/2023.

The finding is listed below for each individual alleged violation of the Wyoming Child Care Licensing Rules:

1. Finding: Non-Compliant

Regulation: Chapter 4. General Requirements
Section 3. Owner, Director, and Staff Requirements.

(e) All staff, household members, substitutes, and volunteers shall complete child abuse/neglect Central Registry background checks and a National and state Sex Offender Registry check once a year, for Wyoming and each state the person has lived in the past five (5) years. These checks shall be kept current at all times, using the date the check was performed as the initial date, and repeated every year thereafter. An out-of-state abuse/neglect Central Registry background check for states lived in during the past five (5) years do not have to be repeated unless the person has lived in that state since the last check was performed. The Department may require a new child abuse/neglect Central Registry background check at any time for staff, household members, substitutes, and volunteers.

Allegation: It was self-reported that staff was working with an expired central registry and sex offender registry.

Explanation of Findings: Based on a phone call from the Director, it was determined that when she returned from maternity leave she discovered some staff central registries and sex offender registries were expired. Staff continued to work with expired staff qualifications which resulted in a finding of non-compliance.

Action Required: Central Registries were completed online for staff and a variance request was received to allow them to continue to work supervised while awaiting results for central registries and sex offenders. Please submit a corrective action plan to the licensing office showing how you will ensure that you will not receive future violations for staff qualifications.

Corrective Action Plan Due Date: 12/26/2023

Corrective Action Plan Achieved Date:

Compliance Due Date: 12/14/2023

Compliance Achieved Date:

The Department requests your cooperation in ensuring compliance is met. In the absence of cooperation, the Department may take whatever steps are necessary to ensure the safety of children.

The Department's information may be shared with the authorized individuals or agencies, which include, but are not limited to, the Attorney General, County Attorney, and law enforcement.

If you disagree with the Department's finding of non-compliance for a violation, you may request an Administrative hearing within (10) days of your receipt of this letter (W.S. 14-4-108). Administrative hearing procedures are included in the Department of Family Services' **Wyoming Child Care Licensing Rules, Chapter 3, Section 5: Contested Case Hearing Rules**, and based upon the above statute. If you have questions, or need a copy of the Rules, you may contact the Department of Family Services Field office in the county where you live.

Licenser: Teddie Schrayer
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Licenser Supervisor: Stoney Busch
Address: 444 W. Collins Ste. #2100
City/State/Zip: Casper WY 82601
Phone: 307-473-3933
Email: Stoney.Busch@wyo.gov

Signature:

A handwritten signature in black ink, appearing to read 'Teddie Schrayer', written in a cursive style.

Teddie Schrayer

Date: 12/15/2023

CC:

Jim Cussins - Board Representative
jcussins@mhccwyo.org