

Notice of Findings

Notice To: Taylor R Keast (Interim Director) - Director

Facility Name: MONTESSORI SCHOOL OF CHEYENNE

Owner:

Site Address: 5926 Townsend Place

City/State/Zip: Cheyenne, WY 82009

The Department of Family Services has completed the investigation regarding alleged violation(s) of the Wyoming Child Care Rules received on 04/13/2026, and investigated by Kathy Geringer.

A statement of childcare allegation, CPL-6090, was provided on 04/14/2026.

The finding is listed below for each individual alleged violation of the Wyoming Child Care Licensing Rules:

1. Finding: Non-Compliant

Regulation: Chapter 4. General Requirements
Section 12. Confidentiality.

(e) Names and other personal information of children and their families shall not be shared without a parent or guardian's written permission.

Allegation: The facility has self reported on 4/13/25 that a family's personal information was recently shared outside of the facility.

Explanation of Findings: As a result of the self report and facility interviews, a find of non-compliance has been made. Staff member S.O. shared a family's personal information with a person not involded with the facility on 3/26/26. Wyoming Child Care Licensing Rule prohibit the sharing of personal information of children and families without written permission from the parents or guardians.

Action Required: For Compliance please submit a message that was shared with staff stating what information can not be shared when persons unrelated to the parents/guardians of the family will or can hear it. Please submit a Corrective Action Plan that outlines a training that will be given to staff by 5/15/26. Child Care Licensing Rules shall be used as a guide to what confidentiality requirements will be addressed in the training. If you wish to receive STARS credit for the training please contact STARS for training approval prior to delivering it.

Corrective Action Plan Due Date: 05/07/2026

Corrective Action Plan Achieved Date:

Compliance Due Date: 04/30/2026

Compliance Achieved Date:

The Department requests your cooperation in ensuring compliance is met. In the absence of cooperation, the Department may take whatever steps are necessary to ensure the safety of children.

The Department's information may be shared with the authorized individuals or agencies, which include, but are not limited to, the Attorney General, County Attorney, and law enforcement.

If you disagree with the Department's finding of non-compliance for a violation, you may request an Administrative hearing within (10) days of your receipt of this letter (W.S. 14-4-108). Administrative hearing procedures are included in the Department of Family Services' **Wyoming Child Care Licensing Rules, Chapter 3, Section 5: Contested Case Hearing Rules**, and based upon the above statute. If you have questions, or need a copy of the Rules, you may contact the Department of Family Services Field office in the county where you live.

Licenser: Kathy Geringer
Address: 1556 Progress Court
City/State/Zip: Wheatland WY 82201
Phone: 307-322-3790
Email: Kathy.Geringer@wyo.gov

Licenser Supervisor: Michelle Lala
Address: 1510 East Pershing Blvd
City/State/Zip: Cheyenne WY 82001
Phone: 307-777-5151
Email: Michelle.Tucker1@wyo.gov

Signature:

A handwritten signature in black ink, appearing to be 'Kathy Geringer', written over a horizontal line.

Kathy Geringer

Date: 04/16/2026

CC:

Caroline Gerber - Board President
montessoricheyenneboard@googlegroups.com