

**Notice of Findings**

**Notice To:** Ashlee Lewis - Director  
**Facility Name:** Miss Ashlee's Childcare  
**Owner:** Ashlee Lewis  
**Site Address:** 1536 S. Oakcrest  
**City/State/Zip:** Casper, WY 82601

The Department of Family Services has completed the investigation regarding alleged violation(s) of the Wyoming Child Care Rules received on 07/17/2024, and investigated by Teddie Schroyer.

A statement of childcare allegation, CPL-5741, was provided on 07/24/2024.

The finding is listed below for each individual alleged violation of the Wyoming Child Care Licensing Rules:

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1. Finding: Non-Compliant

Regulation: Chapter 4. General Requirements  
Section 6. Discipline and Guidance.

(d) The following behavior shall be prohibited in all child care settings:

(ii) Rough handling of children, including but not limited to hitting, spanking, beating, shaking, pinching, pushing or other measures that could produce physical pain;

Allegation: It has been reported that on or around July 16, 2024, a staff member of the facility roughly handled a child or children in care.

Explanation of Findings: Although noted by licensing that the facility took swift action with the termination of the staff member involved in this incident, it was found through interviews and evidence obtained over the course of this investigation, on July 16, 2024, a child in the facility was roughly handled by a staff member of the facility.

Action Required: Complete the Corrective Action Plan form explaining why this incident happened in the facility and how the facility will ensure that this will not happen in the future. Please include any training or child handling policies in place or to be implemented and how the facility will monitor staff member compliance.

Corrective Action Plan Due Date: 08/11/2024

Corrective Action Plan Achieved Date:

Compliance Due Date: 08/11/2024

Compliance Achieved Date:

**The Department requests your cooperation in ensuring compliance is met. In the absence of cooperation, the Department may take whatever steps are necessary to ensure the safety of children.**

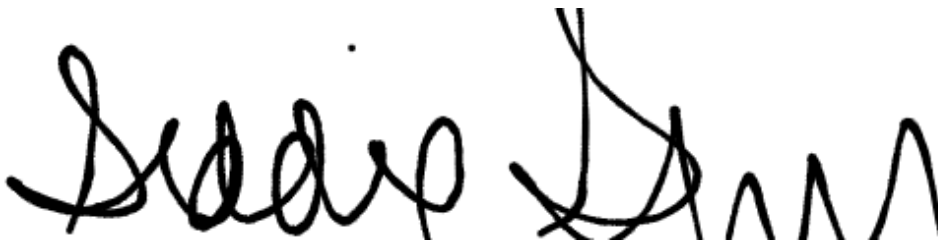
**The Department's information may be shared with the authorized individuals or agencies, which include, but are not limited to, the Attorney General, County Attorney, and law enforcement.**

If you disagree with the Department's finding of non-compliance for a violation, you may request an Administrative hearing within (10) days of your receipt of this letter (W.S. 14-4-108). Administrative hearing procedures are included in the Department of Family Services' **Wyoming Child Care Licensing Rules, Chapter 3, Section 5: Contested Case Hearing Rules**, and based upon the above statute. If you have questions, or need a copy of the Rules, you may contact the Department of Family Services Field office in the county where you live.

Licenser: Teddie Schrayer  
Address: 444 W. Collins Ste. #2100  
City/State/Zip: Casper WY 82601  
Phone: 307-473-3964  
Email: Teddie.Schrayer@wyo.gov

Licenser Supervisor: Stoney Busch  
Address: 444 W. Collins Ste. #2100  
City/State/Zip: Casper WY 82601  
Phone: 307-473-3933  
Email: Stoney.Busch@wyo.gov

Signature:

A handwritten signature in black ink, appearing to read 'Teddie Schrayer', written in a cursive style.

Teddie Schrayer

Date: 07/31/2024

CC:

Ashlee Lewis - Owner  
ashleelewis0724@yahoo.com