

**Notice of Findings**

**Notice To:** Ashlee Lewis - Director  
**Facility Name:** Miss Ashlee's Childcare  
**Owner:** Ashlee Lewis  
**Site Address:** 1536 S. Oakcrest  
**City/State/Zip:** Casper, WY 82601

The Department of Family Services has completed the investigation regarding alleged violation(s) of the Wyoming Child Care Rules received on 08/12/2024, and investigated by Teddie Schraye.

A statement of childcare allegation, CPL-5758, was provided on 08/20/2024.

The finding is listed below for each individual alleged violation of the Wyoming Child Care Licensing Rules:

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1. Finding: Non-Compliant

Regulation: Chapter 4. General Requirements  
Section 14. Health and Safety Requirements.

(c) The overall condition of the child care facility and grounds, including play areas, equipment, and toys, shall be maintained in a clean, uncluttered, safe condition and free of hazards.

Allegation: It is alleged that there is a dead tree on the street side of the building which has dead branches that could fall and injure children while playing on the playground.

Explanation of Findings: Based on information received from the City Arborist the tree is very high risk and causes a danger to not only the children but also vehicle and pedestrian traffic on Oakcrest Street, there is a finding of non-compliance.

Action Required: The tree has been removed from the playground area. Please submit a corrective action plan to the licensing office showing how you will ensure that in the future, any trees that can potentially cause danger for children in the childcare will be taken care of.

Corrective Action Plan Due Date: 09/20/2024  
Corrective Action Plan Achieved Date:  
Compliance Due Date: 09/20/2024  
Compliance Achieved Date:

2. Finding: Compliant

Regulation: Chapter 4. General Requirements  
Section 14. Health and Safety Requirements.

(c) The overall condition of the child care facility and grounds, including play areas, equipment, and toys, shall be maintained in a clean, uncluttered, safe condition and free of hazards.

Allegation: It is alleged that there is a large open manhole in the parking lot, which children have to walk by to enter and exit the building and could potentially fall into.

Explanation of Findings: Evidence does not support a finding of non-compliance.

Corrective Action Plan Due Date:

Corrective Action Plan Achieved Date:

Compliance Due Date:

Compliance Achieved Date:

### 3. Finding: Compliant

Regulation: Chapter 4. General Requirements  
Section 14. Health and Safety Requirements.

(c) The overall condition of the child care facility and grounds, including play areas, equipment, and toys, shall be maintained in a clean, uncluttered, safe condition and free of hazards.

Allegation: It is alleged that there is a bucket in the upper hallway for the A/C unit which is not dumped and overflows onto the floor causing it to be very slick.

Explanation of Findings: Evidence does not support a finding of non-compliance.

Corrective Action Plan Due Date:

Corrective Action Plan Achieved Date:

Compliance Due Date:

Compliance Achieved Date:

**The Department requests your cooperation in ensuring compliance is met. In the absence of cooperation, the Department may take whatever steps are necessary to ensure the safety of children.**

**The Department's information may be shared with the authorized individuals or agencies, which include, but are not limited to, the Attorney General, County Attorney, and law enforcement.**

If you disagree with the Department's finding of non-compliance for a violation, you may request an Administrative hearing within (10) days of your receipt of this letter (W.S. 14-4-108). Administrative hearing procedures are included in the Department of Family Services' **Wyoming Child Care Licensing Rules, Chapter 3, Section 5: Contested Case Hearing Rules**, and based upon the above statute. If you have questions, or need a copy of the Rules, you may contact the Department of Family Services Field office in the county where you live.

Licenser: Madison Johnson  
Address: 444 W. Collins Ste. #2100  
City/State/Zip: Casper WY 82601  
Phone: 307-473-3985  
Email: Madison.Johnson@wyo.gov

Licenser Supervisor: Stoney Busch  
Address: 444 W. Collins Ste. #2100  
City/State/Zip: Casper WY 82601  
Phone: 307-473-3933  
Email: Stoney.Busch@wyo.gov

Signature:

A handwritten signature in black ink, appearing to read 'Teddie Schraye', written over a horizontal line.

Date: 09/09/2024

Teddie Schraye for Madison Johnson

CC:

Bianca Emerson - Assistant Director  
1536 S. Oakcrest, Casper, WY, 82601

Ashlee Lewis - Owner  
ashleelewis0724@yahoo.com