STATE OF WYOMING **CCL-305**
Department of Family Services

Notice of Findings

Notice To: Ashlee Lewis - Director
Facility Name: Miss Ashlee's Childcare
Owner: Ashlee Lewis
Site Address: 1536 S. Oakcrest
City/State/Zip: Casper, WY 82601

The Department of Family Services has completed the investigation regarding alleged violation(s) of the Wyoming Child Care Rules received on 06/25/2026, and investigated by Madison Johnson.

A statement of childcare allegation, CPL-6137, was provided on 07/01/2026.

The finding is listed below for each individual alleged violation of the Wyoming Child Care Licensing Rules:

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1. Finding: Non-Compliant

   Regulation: Chapter 11. HEALTH AND SAFETY REQUIREMENTS FOR ALL FACILITY TYPES
   Section 16. Health.
   (c) Allergies Allergies
   (i) All children with food and other allergies shall have an emergency care plan which shall be known by and accessible to staff providing care to the child and include: All children with food and other allergies shall have an emergency care plan which shall be known by and accessible to staff providing care to the child and include:
   (A) Instructions regarding the items to which the child is allergic and steps to be taken to avoid that item; Instructions regarding the items to which the child is allergic and steps to be taken to avoid that item;

   Allegation: It has been reported to Child Care Licensing that on or about 6/25/26 a child was given peanut butter, which was listed as an allergy on the child's enrollment paperwork.

   Explanation of Findings: Through interviews and evidence obtained over the course of this investigation, it has been found that on June 25, 2026, the facility overlooked enrollment paperwork stating that the child has a peanut allergy and upon serving the child peanut butter found that an emergency care plan was not on file. As a result, the facility implemented standard emergency protocols, immediately calling the parent and seeking medical attention.

   Action Required: An updated posted allergy list was received at the visit. Please submit a corrective action plan on how you will ensure all allergies listed on paperwork are known.

   Corrective Action Plan Due Date: 07/30/2026
   Corrective Action Plan Achieved Date:
   Compliance Due Date: 07/30/2026
   Compliance Achieved Date:

The Department requests your cooperation in ensuring compliance is met. In the absence of cooperation, the Department may take whatever steps are necessary to ensure the safety of children.

The Department's information may be shared with the authorized individuals or agencies, which include, but are not limited to, the Attorney General, County Attorney, and law enforcement.

If you disagree with the Department's finding of non-compliance for a violation, you may request an Administrative hearing within (10) days of your receipt of this letter (W.S. 14-4-108). Administrative hearing procedures are included in the Department of Family Services' **Wyoming Child Care Licensing Rules, Chapter 3, Section 5: Contested Case Hearing Rules**, and based upon the above statute. If you have questions, or need a copy of the Rules, you may contact the Department of Family Services Field office in the county where you live.

Licenser: Madison Johnson
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Signature:  Date: 07/16/2026

Madison Johnson

CC:

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