

**Notice of Findings**

**Notice To:** Jessica DeJong - Director

**Facility Name:** The Little School House

**Owner:**

**Site Address:** 1801 E Warlow Dr. #1

**City/State/Zip:** Gillette, WY 82716

The Department of Family Services has completed the investigation regarding alleged violation(s) of the Wyoming Child Care Rules received on 08/04/2023, and investigated by Irene Maurer.

A statement of childcare allegation, CPL-5523, was provided on 08/07/2023.

The finding is listed below for each individual alleged violation of the Wyoming Child Care Licensing Rules:

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1. Finding: Non-Compliant

Regulation: Chapter 4. General Requirements  
Section 14. Health and Safety Requirements.

(aa) Staff shall wash their hands:

(i) After using the toilet or helping a child use a toilet, diaper changing, handling bodily fluid, handling pets, cleaning or handling the garbage, or handling food (The kitchen sink shall not be used for hand washing after diaper changing); and

Allegation: It has been observed by child care licensing through video footage that on August 4th 2023, the provider used a kitchen hand sink to wash hands after diaper changing.

Explanation of Findings: During this investigation and through interviews conducted, it was established that on August 4th 2023 the provider used the kitchen hand sink to wash hands after changing the diaper of a child.

Action Required: Please submit a corrective action plan detailing how you will ensure all hands are washed in the approved hand wash sink after all diaper changes.

Corrective Action Plan Due Date: 08/31/2023

Corrective Action Plan Achieved Date:

Compliance Due Date: 08/31/2023

Compliance Achieved Date:

2. Finding: Non-Compliant

Regulation: Chapter 8. Food Safety, Health and Sanitation

Section 3. Sanitation Requirements for Child Care Centers (CCC), Family Child Care Centers (FCCC), and Family Child Care Homes (FCCH).

(a) All Family Child Care Homes (FCCH), Family Child Care Centers (FCCC), and Child Care Centers (CCC) shall comply with the following standards:

(xii) Diaper changing area

(B) Such an area shall have a smooth, non-absorbent, easily cleanable surface.

Allegation: It has been observed by child care licensing through video footage that on August 4th 2023, the provider changed a diaper on the floor and not a smooth, non absorbent, easily cleanable surface.

Explanation of Findings: During this investigation and through interviews conducted, it was established that on August 4th 2023 the provider changed a diaper on the floor and not a smooth, non absorbent, easily cleanable surface.

Action Required: Please submit a corrective action plan detailing how you will ensure diaper changes occur on a smooth, non absorbent, easily cleanable surface while maintaining required supervision.

Corrective Action Plan Due Date:

Corrective Action Plan Achieved Date:

Compliance Due Date:

Compliance Achieved Date:

### 3. Finding: Compliant

Regulation: Chapter 4. General Requirements

Section 3. Owner, Director, and Staff Requirements.

(a) Before the owner, director, their staff, household member, employee, substitute or volunteer assume responsibility for children, provide direct care of children, work in the facility or move into the Family Child Care Home or Family Child Care Center, the following shall be on file:

Allegation: It has been observed by child care licensing through video footage that on August 4th 2023, an individual without background checks was alone with a child care child in the facility.

Explanation of Findings: During this investigation and through interviews conducted, it was established that the individual observed in the video was the child's parent.

Corrective Action Plan Due Date:

Corrective Action Plan Achieved Date:

Compliance Due Date:

Compliance Achieved Date:

### 4. Finding: Non-Compliant

Regulation: Chapter 4. General Requirements

Section 6. Discipline and Guidance.

(d) The following behavior shall be prohibited in all child care settings:

(i) Punishment associated with food, rest or toileting;

Allegation: It has been observed by child care licensing through video footage that on August 4th 2023, a child in care was disciplined in association with toileting.

Explanation of Findings: Through interviews and evidence obtained over the course of this investigation, it was established that on August 4th 2023, the provider disciplined

a child in association with toileting, by roughly slapping a child on both legs, as well as pinning the child's ankles roughly to the child's chest, while changing their soiled diaper.

Action Required: Complete a corrective action plan detailing specifically what contributing factors, both personally and during the incident, led to the rough handling and discipline and what actions you will take to ensure that this behavior never occurs again. Obtain a physician's statement CCL-608, from a health care professional that has treated you in the last 6 months, no later than 8/31/23 date. The director will schedule and obtain at least 6 hours of training total in the following areas; Anger management, boundary setting, budgeting or other topics the director feels would be beneficial to address the contributing factors that caused the rule violation. This training must include a hands on/in person component. This training may be conducted by the PLC; Lauren.Carlisle@uwyo.edu, the DFS technical assistance coach; Penny.Hotovec@wyo.gov or another approved entity. Resources available in the community are: Women's Resource Center - Contact: 307-685-2211. Behavioral Health at CCH - Contact: 307-688-5000. Counseling Center - Contact: 307-682-6699 WYECBC: jessicajaycox@gmail.com. This training may count towards the elective requirements for the 2022-2024 biennium, if approval is obtained through STARS.

Corrective Action Plan Due Date: 08/31/2023

Corrective Action Plan Achieved Date:

Compliance Due Date: 08/31/2023

Compliance Achieved Date:

## 5. Finding: Non-Compliant

Regulation: Chapter 4. General Requirements

Section 6. Discipline and Guidance.

(d) The following behavior shall be prohibited in all child care settings:

(ii) Rough handling of children, including but not limited to hitting, spanking, beating, shaking, pinching, pushing or other measures that could produce physical pain;

Allegation: It has been observed by child care licensing through video footage that on August 4th 2023, a child was slapped roughly resulting in a mark on the thighs.

Explanation of Findings: Through interviews and evidence obtained over the course of this investigation, it was established that on August 4th 2023, the provider roughly slapped a child on both legs, resulting in handprint shaped marks and welting around the child's thighs.

Action Required: Complete a corrective action plan detailing specifically what contributing factors, both personally and during the incident, led to the rough handling and discipline and what actions you will take to ensure that this behavior never occurs again. Obtain a physician's statement CCL-608, from a health care professional that has treated you in the last 6 months, no later than 8/31/23 date. The director will schedule and obtain at least 6 hours of training total in the following areas; Anger management, boundary setting, budgeting or other topics the director feels would be beneficial to address the contributing factors that caused the rule violation. This training must include a hands on/in person component. This training may be conducted by the PLC; Lauren.Carlisle@uwyo.edu, the DFS technical assistance coach; Penny.Hotovec@wyo.gov or another approved entity. Resources available in the community are: Women's Resource Center - Contact: 307-685-2211. Behavioral Health at CCH - Contact: 307-688-5000. Counseling Center - Contact: 307-682-6699 WYECBC: jessicajaycox@gmail.com. This training may count towards the elective requirements for the 2022-2024 biennium, if approval is obtained through STARS.

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Corrective Action Plan Achieved Date:  
Compliance Due Date: 08/31/2023  
Compliance Achieved Date:

**The Department requests your cooperation in ensuring compliance is met. In the absence of cooperation, the Department may take whatever steps are necessary to ensure the safety of children.**

**The Department's information may be shared with the authorized individuals or agencies, which include, but are not limited to, the Attorney General, County Attorney, and law enforcement.**

If you disagree with the Department's finding of non-compliance for a violation, you may request an Administrative hearing within (10) days of your receipt of this letter (W.S. 14-4-108). Administrative hearing procedures are included in the Department of Family Services' **Wyoming Child Care Licensing Rules, Chapter 3, Section 5: Contested Case Hearing Rules**, and based upon the above statute. If you have questions, or need a copy of the Rules, you may contact the Department of Family Services Field office in the county where you live.

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Email: Irene.maurer@wyo.gov

Licenser Supervisor: Stoney Busch  
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Phone: 307-473-3933  
Email: Stoney.Busch@wyo.gov

Signature: \_\_\_\_\_  
Irene Maurer

Date: \_\_\_\_\_

CC: