STATE OF WYOMING
Department of Family Services

CCL-305

Notice of Findings

Notice To: Maranda Sanchez - Director
Facility Name: YMCA of Natrona County Child Watch
Owner:
Site Address: 1611 Casper Mountain Road
City/State/Zip: Casper, WY 82601

The Department of Family Services has completed the investigation regarding alleged violation(s) of the Wyoming Child Care Rules received on 07/30/2026, and investigated by Teddie Schrayer

A statement of childcare allegation, CPL-56745, was provided on 07/30/2026.

The finding is listed below for each individual alleged violation of the Wyoming Child Care Licensing Rules:

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1. Finding: Non-Compliant

   Regulation: Chapter 11. HEALTH AND SAFETY REQUIREMENTS FOR ALL FACILITY TYPES
   Section 3. Qualifications and Responsibilities.
   (g) Background Checks. Background Checks.
   (i) The following background checks are required and shall be on file for all owners, directors, adult staff, employees, substitutes, and volunteers who are in the facility during operating hours, prior to working in the facility, assuming responsibility for and providing direct care of children, and household members 18 years of age and older residing in or moving into the facility: The following background checks are required and shall be on file for all owners, directors, adult staff, employees, substitutes, and volunteers who are in the facility during operating hours, prior to working in the facility, assuming responsibility for and providing direct care of children, and household members 18 years of age and older residing in or moving into the facility:

   Explanation of Findings: During the 7/30/26 facility visit it was observed that an adult person SJ was working without current central registry, sex offender or finger prints on file and staff AD was working without CO central Registry.

   Action Required: Staff Members SJ and AD were sent home at the time of the visit. SJ and AD may not work until all required staff qualifications or an approved variance are on file. For the Director, please complete the CCL-205 Staff Summary & File Requirements training which was sent in a separate email, prior to 08/15/2026. Once training has been completed, please audit all staff records and complete the CCL-205 (e-mailed separately) with correct dates for all staff and their qualifications. Once complete, please send the updated CCL-205 to the Licenser. Please submit a corrective action plan detailing how you will utilize the information you have obtained to avoid future violations.

   Corrective Action Plan Due Date: 08/15/2026
   Corrective Action Plan Achieved Date:
   Compliance Due Date: 08/15/2026
   Compliance Achieved Date:

2. Finding: Non-Compliant

   Regulation: Chapter 11. HEALTH AND SAFETY REQUIREMENTS FOR ALL FACILITY TYPES
   Section 2. Capacity, Ratios and Supervision.
   (b) Ratios and Group Size: Ratios and Group Size:

   Explanation of Findings: During the 7/31/26 facility visit it was observed that there were 10 children ages infant to 1 years of age with 2 staff.

   Action Required: At the time of the visit a staff was moved into the infant area to bring the staff:child ratios into compliance. Please review staff:child ratios will all staff, and post the charts in each classroom. Please submit a detailed corrective action plan showing how you will ensure staff:child ratios will be met and maintained at all times and in all areas and include who will be responsible for ensuring these are maintained in the director's absence.

   Corrective Action Plan Due Date: 08/15/2026
   Corrective Action Plan Achieved Date:
   Compliance Due Date: 08/15/2026
   Compliance Achieved Date:

Date Printed: 08/05/2026

The Department requests your cooperation in ensuring compliance is met. In the absence of cooperation, the Department may take whatever steps are necessary to ensure the safety of children.

The Department's information may be shared with authorized individuals or agencies, which include, but are not limited to, the Attorney General, County Attorney, and law enforcement.

If you disagree with the Department's finding of a non-compliance violation, you may request an Administrative hearing within (10) days of your receipt of this letter (W.S. 14–4–108). Administrative hearing procedures are included in the Wyoming Department of Family Services Contested Case Hearing Rules, Chapter 2, Substitute Care and Child Care Licensing and based on the above statute. If you need a copy of the Rules, or assistance in requesting an Administrative hearing, you may contact the Department of Family Services Field Office in the county where you live.

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Signature:  Date: 08/05/2026

Teddie Schrayer

CC:
Mike Layton - Board President
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