STATE OF WYOMING **CCL-305**
Department of Family Services

Notice of Findings

Notice To: Jennifer Vigil - Director
Facility Name: Bright Minds Childcare and Learning Center
Owner: Jennifer Vigil
Site Address: 2501 E. 3rd St.
City/State/Zip: Casper, WY 82609

The Department of Family Services has completed the investigation regarding alleged violation(s) of the Wyoming Child Care Rules received on 03/17/2026, and investigated by Madison Johnson

A statement of childcare allegation, CPL-56187, was provided on 03/17/2026.

The finding is listed below for each individual alleged violation of the Wyoming Child Care Licensing Rules:

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1. Finding: Non-Compliant

   Regulation: Chapter 4. General Requirements
   Section 3. Owner, Director, and Staff Requirements.
   (a) Before the owner, director, their staff, household member, employee, substitute or volunteer assume responsibility for children, provide direct care of children, work in the facility or move into the Family Child Care Home or Family Child Care Center, the following shall be on file:

   Explanation of Findings: It was observed at the 3/17/26 visit that KG was allowed to provide direct care during an activity in the facility parking lot to child care children without having proper qualifications to include a child abuse/neglect central registry screening, a national or state sex offender check and/or a national fingerprint based criminal history background check completed or on file at the facility.

   Action Required: Please submit a corrective action plan detailing how you will ensure that all visitors and children will be supervised by qualified staff at all times, including during special activities.

   Corrective Action Plan Due Date: 04/06/2026
   Corrective Action Plan Achieved Date:
   Compliance Due Date: 03/17/2026
   Compliance Achieved Date:

The Department requests your cooperation in ensuring compliance is met. In the absence of cooperation, the Department may take whatever steps are necessary to ensure the safety of children.

The Department's information may be shared with authorized individuals or agencies, which include, but are not limited to, the Attorney General, County Attorney, and law enforcement.

If you disagree with the Department's finding of a non-compliance violation, you may request an Administrative hearing within (10) days of your receipt of this letter (W.S. 14–4–108). Administrative hearing procedures are included in the Wyoming Department of Family Services Contested Case Hearing Rules, Chapter 2, Substitute Care and Child Care Licensing and based on the above statute. If you need a copy of the Rules, or assistance in requesting an Administrative hearing, you may contact the Department of Family Services Field Office in the county where you live.

Licenser: Madison Johnson
Address: 444 W. Collins Ste. #2100
City/State/Zip: Casper WY 82601
Phone: 307-473-3985
Email: Madison.Johnson@wyo.gov

Licenser Supervisor: Stoney Busch
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City/State/Zip: Casper WY 82601
Phone: 307-473-3933
Email: Stoney.Busch@wyo.gov

Signature:  Date: 03/23/2026

Madison Johnson

CC:
Jennifer Vigil - Owner
brightminds2501@gmail.com