**STATE OF WYOMING** **CCL-305**
**Department of Family Services**

## Notice of Findings

**Notice To:** Meghan Flanders - Director
**Facility Name:** Wyo Kidz Childcare LLC
**Owner:**
**Site Address:** 326 W. Whitney
**City/State/Zip:** Sheridan, WY 82801

The Department of Family Services has completed the investigation regarding alleged violation(s) of the Wyoming Child Care Rules received on 10/09/2025, and investigated by Kristi Bennick

A statement of childcare allegation, CPL-55533, was provided on 10/09/2025.

The finding is listed below for each individual alleged violation of the Wyoming Child Care Licensing Rules:

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1. Finding: Non-Compliant

   Regulation: Chapter 4. General Requirements
   Section 3. Owner, Director, and Staff Requirements.
   (e) All staff, household members, substitutes, and volunteers shall complete child abuse/neglect Central Registry background checks and a National and state Sex Offender Registry check once a year, for Wyoming and each state the person has lived in the past five (5) years. These checks shall be kept current at all times, using the date the check was performed as the initial date, and repeated every year thereafter. An out-of-state abuse/neglect Central Registry background check for states lived in during the past five (5) years do not have to be repeated unless the person has lived in that state since the last check was performed. The Department may require a new child abuse/neglect Central Registry background check at any time for staff, household members, substitutes, and volunteers.

   Explanation of Findings: It has been found during a review of staff records at renewal visit on 9/9/25, staff member ET does not have current Wyoming central registry results completed or on file at the facility.

   Action Required: Central registry was submitted at the time of visit on 9/9/25. Please send corrective action plan detailing how you will monitor and keep central registry current for all staff.

   Corrective Action Plan Due Date: 10/23/2025
   Corrective Action Plan Achieved Date:
   Compliance Due Date: 10/09/2025
   Compliance Achieved Date: 10/09/2025

**The Department requests your cooperation in ensuring compliance is met. In the absence of cooperation, the Department may take whatever steps are necessary to ensure the safety of children.**

**The Department's information may be shared with authorized individuals or agencies, which include, but are not limited to, the Attorney General, County Attorney, and law enforcement.**

If you disagree with the Department's finding of a non-compliance violation, you may request an Administrative hearing within (10) days of your receipt of this letter (W.S. 14–4–108). Administrative hearing procedures are included in the Wyoming Department of Family Services Contested Case Hearing Rules, Chapter 2, Substitute Care and Child Care Licensing and based on the above statute. If you need a copy of the Rules, or assistance in requesting an Administrative hearing, you may contact the Department of Family Services Field Office in the county where you live.

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Signature:  Date: 10/09/2025

Kristi Bennick

CC: