

Notice of Findings

Notice To: Felicia S Perez - Director

Facility Name: Firehouse Kids LLC

Owner: Annette Metz

Site Address: 522 Van Lennen Ave.

City/State/Zip: Cheyenne, WY 82007

The Department of Family Services has completed the investigation regarding alleged violation(s) of the Wyoming Child Care Rules received on 07/02/2025, and investigated by Ariel Schmitzer

A statement of childcare allegation, CPL-55043, was provided on 07/02/2025.

The finding is listed below for each individual alleged violation of the Wyoming Child Care Licensing Rules:

1. Finding: Non-Compliant

Regulation: Chapter 4. General Requirements
Section 2. Capacity/Supervision Requirements.

(b) Staff:child ratios and supervision requirements as described in this chapter shall be maintained at all times.

Explanation of Findings: It was observed by the licenser during a renewal visit that one classroom with 4 one year olds was left unsupervised by staff during nap time.

Action Required: Immediately discontinue the practice of leaving children in classrooms during naptime unattended. Please submit a corrective action plan detailing how you will ensure that all staff is trained on supervision rules for a child care center and how you will ensure that children are directly supervised in each area of the facility at all times.

Corrective Action Plan Due Date: 07/21/2025

Corrective Action Plan Achieved Date:

Compliance Due Date: 07/21/2025

Compliance Achieved Date:

The Department requests your cooperation in ensuring compliance is met. In the absence of cooperation, the Department may take whatever steps are necessary to ensure the safety of children.

The Department's information may be shared with authorized individuals or agencies, which include, but are not limited to, the Attorney General, County Attorney, and law enforcement.

If you disagree with the Department's finding of a non-compliance violation, you may request an Administrative hearing within (10) days of your receipt of this letter (W.S. 14-4-108). Administrative hearing procedures are included in the Wyoming Department of Family Services Contested Case Hearing Rules, Chapter 2, Substitute Care and Child Care Licensing and based on the above statute. If you need a copy of the Rules, or assistance in requesting an Administrative hearing, you may contact the Department of Family Services Field Office in the county where you live.

Licenser: Danielle Farino
Address: 3817 Beech St Suite 200
City/State/Zip: Laramie WY 82070
Phone: 307-745-2114
Email: danielle.farino@wyo.gov

Licenser Supervisor: Michelle Lala
Address: 1510 East Pershing Blvd
City/State/Zip: Cheyenne WY 82001
Phone: 307-777-5151
Email: Michelle.Tucker1@wyo.gov

Signature:

A handwritten signature in black ink, appearing to be 'AS' followed by a long, horizontal, wavy line.

Date: 07/07/2025

Ariel Schmitzer for Danielle Farino

CC:

Annette Metz - Owner
522 Van Lennen Ave., Cheyenne, WY, 82007