STATE OF WYOMING **CCL-305**
Department of Family Services

Notice of Findings

Notice To: Amy Graham - Director
Facility Name: Kids Works East
Owner: Cherilyn Corbett
Site Address: 349 N.Walsh Dr.
City/State/Zip: Casper, WY 82609

The Department of Family Services has completed the investigation regarding alleged violation(s) of the Wyoming Child Care Rules received on 02/18/2025, and investigated by Madison Johnson

A statement of childcare allegation, CPL-54354, was provided on 02/18/2025.

The finding is listed below for each individual alleged violation of the Wyoming Child Care Licensing Rules:

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1. Finding: Non-Compliant

   Regulation: Chapter 4. General Requirements
   Section 3. Owner, Director, and Staff Requirements.
   (a) Before the owner, director, their staff, household member, employee, substitute or volunteer assume responsibility for children, provide direct care of children, work in the facility or move into the Family Child Care Home or Family Child Care Center, the following shall be on file:

   Explanation of Findings: At the 2/19/25 visit it was discovered that a not fully qualified staff on a variance was not being properly supervised with children.

   Action Required: The staff was moved to an area that could be properly supervised. Please submit a corrective action plan on how you will ensure to maintain compliance with staff on variances in the future.

   Corrective Action Plan Due Date: 03/04/2025
   Corrective Action Plan Achieved Date:
   Compliance Due Date: 02/18/2025
   Compliance Achieved Date: 02/18/2025

The Department requests your cooperation in ensuring compliance is met. In the absence of cooperation, the Department may take whatever steps are necessary to ensure the safety of children.

The Department's information may be shared with authorized individuals or agencies, which include, but are not limited to, the Attorney General, County Attorney, and law enforcement.

If you disagree with the Department's finding of a non-compliance violation, you may request an Administrative hearing within (10) days of your receipt of this letter (W.S. 14–4–108). Administrative hearing procedures are included in the Wyoming Department of Family Services Contested Case Hearing Rules, Chapter 2, Substitute Care and Child Care Licensing and based on the above statute. If you need a copy of the Rules, or assistance in requesting an Administrative hearing, you may contact the Department of Family Services Field Office in the county where you live.

Licenser: Madison Johnson
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Phone: 307-473-3985
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Licenser Supervisor: Stoney Busch
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Signature:  Date: 02/18/2025

Madison Johnson

CC:
Cherilyn Corbett - Owner
cheri@bresnan.net