STATE OF WYOMING **CCL-305**
Department of Family Services

Notice of Findings

Notice To: Cinthia Campos - Director
Facility Name: First Steps Childcare and Pre-school
Owner: Cinthia Campos
Site Address: 5801 Osage Ave, Unit A
City/State/Zip: Cheyenne, WY 82009

The Department of Family Services has completed the investigation regarding alleged violation(s) of the Wyoming Child Care Rules received on 12/05/2024, and investigated by Ariel Schmitzer

A statement of childcare allegation, CPL-54060, was provided on 12/05/2024.

The finding is listed below for each individual alleged violation of the Wyoming Child Care Licensing Rules:

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1. Finding: Non-Compliant

   Regulation: Chapter 4. General Requirements
   Section 19. Infant and/or Toddler Care.
   (b) Sleeping infants shall:
   (ii) Be placed on a firm, flat surface for sleeping with no loose bedding;

   Explanation of Findings: It was observed by the licenser during an unannounced visit that there was an infant asleep in a pack and play with a blanket.

   Action Required: Immediately discontinue the practice of allowing infants to sleep in pack and plays with any loose blankets or materials. Submit a corrective action plan detailing how you will ensure staff are trained on all infant safe sleep practices.

   Corrective Action Plan Due Date: 12/19/2024
   Corrective Action Plan Achieved Date:
   Compliance Due Date: 12/19/2024
   Compliance Achieved Date:

2. Finding: Non-Compliant

   Regulation: Chapter 4. General Requirements
   Section 19. Infant and/or Toddler Care.
   (d) Food Service for Infants:
   (iii) Bottle propping shall not be permitted. Infants shall receive individual direct care during feeding. Bottles shall not be left with a sleeping infant.

   Explanation of Findings: It was observed by the licenser during an unannounced visit that there was an infant in a swing eating with their bottle propped by a blanket.

Action Required: Immediately discontinue the practice of propping bottles for infant feeding times. Please submit a corrective action plan detailing how you will ensure that all staff are trained on safe infant feeding methods.

Corrective Action Plan Due Date: 12/19/2024
Corrective Action Plan Achieved Date:
Compliance Due Date: 12/19/2024
Compliance Achieved Date:

3. Finding: Non-Compliant

Regulation: Chapter 4. General Requirements
Section 2. Capacity/Supervision Requirements.
(b) Staff:child ratios and supervision requirements as described in this chapter shall be maintained at all times.

Explanation of Findings: It was observed by the licenser during an unannounced visit that there was 2 staff members with one infant and 9 one year olds. There is no scenario in the childcare licensing rules and regulations where this scenario would be complaint.

Action Required: Staff returned to the facility from lunchbreak and a child was moved to be in compliance with staff:child ratios. Immediately discontinue the practice of allowing staff to leave for lunch breaks when there is not enough staff to meet ratio requirements. Please submit a corrective action plan detailing how you will ensure that staff:child ratios are maintained at all times.

Corrective Action Plan Due Date: 12/19/2024
Corrective Action Plan Achieved Date:
Compliance Due Date: 12/19/2024
Compliance Achieved Date:

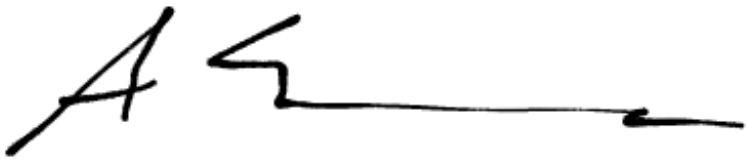
The Department requests your cooperation in ensuring compliance is met. In the absence of cooperation, the Department may take whatever steps are necessary to ensure the safety of children.

The Department's information may be shared with authorized individuals or agencies, which include, but are not limited to, the Attorney General, County Attorney, and law enforcement.

If you disagree with the Department's finding of a non-compliance violation, you may request an Administrative hearing within (10) days of your receipt of this letter (W.S. 14–4–108). Administrative hearing procedures are included in the Wyoming Department of Family Services Contested Case Hearing Rules, Chapter 2, Substitute Care and Child Care Licensing and based on the above statute. If you need a copy of the Rules, or assistance in requesting an Administrative hearing, you may contact the Department of Family Services Field Office in the county where you live.

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Signature:  Date: 12/10/2024

Ariel Schmitzer

CC:
Cinthia Campos - Owner
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