STATE OF WYOMING **CCL-305**
Department of Family Services

Notice of Findings

Notice To: Cody M Dooley - Director
Facility Name: Little Explorer's Childcare
Owner:
Site Address: 911 W Monroe
City/State/Zip: Riverton, WY 82501

The Department of Family Services has completed the investigation regarding alleged violation(s) of the Wyoming Child Care Rules received on 12/17/2024, and investigated by Tresa King

A statement of childcare allegation, CPL-54125, was provided on 12/17/2024.

The finding is listed below for each individual alleged violation of the Wyoming Child Care Licensing Rules:

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1. Finding: Non-Compliant

   Regulation: Chapter 4. General Requirements
   Section 3. Owner, Director, and Staff Requirements.
   (a) Before the owner, director, their staff, household member, employee, substitute or volunteer assume responsibility for children, provide direct care of children, work in the facility or move into the Family Child Care Home or Family Child Care Center, the following shall be on file:
   (iii) A Central Registry or child abuse/neglect check which does not reveal any disqualifying information shall be completed in Wyoming and in all states lived in for the past five (5) years for staff and all adult household members including any adult who intends to move into the home;

   Explanation of Findings: Staff Allison Perez was present and caring for children alone, Central Registry was not completed and on file.

   Action Required: Complete Central Registry to day. Complete new staff record summary and corrective action plan.

   Corrective Action Plan Due Date: 12/17/2024
   Corrective Action Plan Achieved Date:
   Compliance Due Date: 12/24/2024
   Compliance Achieved Date:
   Action Met Comments: Central Registry 12/17/24 and Sex Offender Registry Screen 12/19/24 completed to Allison Perez.

2. Finding: Non-Compliant

   Regulation: Chapter 4. General Requirements

Section 9. Training.
(d) All staff shall have a Department-approved pediatric and adult CPR and FA training and certification shall be kept current. The certification shall include in-person skills demonstration with a certified instructor. One (1) training credit shall be applied for each subsequent time FA and pediatric and adult CPR are updated.

Explanation of Findings: During inspection on 12/17/24, it was observed that staff Allison Perez was working alone. Allison does not have CPR and First Aide certification.

Action Required: Allison Perez shall obtain first aid and CPR certification before she works without supervision of staff with current certification.

Corrective Action Plan Due Date: 12/24/2024
Corrective Action Plan Achieved Date:
Compliance Due Date: 12/31/2024
Compliance Achieved Date:
Action Met Comments: Central Registry 12/17/24 and Sex Offender Registry Screen 12/19/24 completed to Allison Perez.

The Department requests your cooperation in ensuring compliance is met. In the absence of cooperation, the Department may take whatever steps are necessary to ensure the safety of children.

The Department's information may be shared with authorized individuals or agencies, which include, but are not limited to, the Attorney General, County Attorney, and law enforcement.

If you disagree with the Department's finding of a non-compliance violation, you may request an Administrative hearing within (10) days of your receipt of this letter (W.S. 14–4–108). Administrative hearing procedures are included in the Wyoming Department of Family Services Contested Case Hearing Rules, Chapter 2, Substitute Care and Child Care Licensing and based on the above statute. If you need a copy of the Rules, or assistance in requesting an Administrative hearing, you may contact the Department of Family Services Field Office in the county where you live.

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Signature:  Date: 12/26/2024

Tresa King

CC: