STATE OF WYOMING **CCL-305**
Department of Family Services

Notice of Findings

Notice To: Kaitlyn Wood - Director
Facility Name: Little Light of Mine
Owner: Maria Rodriguez
Site Address: 2020 E 11th Street
City/State/Zip: Cheyenne, WY 82001

The Department of Family Services has completed the investigation regarding alleged violation(s) of the Wyoming Child Care Rules received on 01/28/2026, and investigated by Ariel Schmitzer

A statement of childcare allegation, CPL-55957, was provided on 01/28/2026.

The finding is listed below for each individual alleged violation of the Wyoming Child Care Licensing Rules:

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1. Finding: Non-Compliant

   Regulation: Chapter 4. General Requirements
   Section 3. Owner, Director, and Staff Requirements.
   (a) Before the owner, director, their staff, household member, employee, substitute or volunteer assume responsibility for children, provide direct care of children, work in the facility or move into the Family Child Care Home or Family Child Care Center, the following shall be on file:
   (iii) A Central Registry or child abuse/neglect check which does not reveal any disqualifying information shall be completed in Wyoming and in all states lived in for the past five (5) years for staff and all adult household members including any adult who intends to move into the home;

   Explanation of Findings: It has been found during an unannounced visit that staff member L.P. has been working in the facility since November and has not completed a Wyoming Central Registry or sex offender check.

   Action Required: Staff member was sent home during the visit. Please submit a corrective action plan detailing how you will ensure all staff have met all of required background checks prior to working in the facility.

   Corrective Action Plan Due Date: 01/28/2026
   Corrective Action Plan Achieved Date:
   Compliance Due Date: 02/11/2026
   Compliance Achieved Date:

The Department requests your cooperation in ensuring compliance is met. In the absence of cooperation, the Department may take whatever steps are necessary to ensure the safety of children.

The Department's information may be shared with authorized individuals or agencies, which include, but are not limited to, the Attorney General, County Attorney, and law enforcement.

If you disagree with the Department's finding of a non-compliance violation, you may request an Administrative hearing within (10) days of your receipt of this letter (W.S. 14–4–108). Administrative hearing procedures are included in the Wyoming Department of Family Services Contested Case Hearing Rules, Chapter 2, Substitute Care and Child Care Licensing and based on the above statute. If you need a copy of the Rules, or assistance in requesting an Administrative hearing, you may contact the Department of Family Services Field Office in the county where you live.

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Signature:  Date: 01/28/2026

Ariel Schmitzer

CC:
Maria Rodriguez - Owner
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