

Notice of Findings

Notice To: Donna Wisniewski - Director
Facility Name: Donna's Daycare
Owner: Donna Wisniewski
Site Address: 1109 Clark Street
City/State/Zip: Rock Springs, WY 82901

The Department of Family Services has completed the investigation regarding alleged violation(s) of the Wyoming Child Care Rules received on 09/23/2025, and investigated by Veronica Endecott

A statement of childcare allegation, CPL-55419, was provided on 09/23/2025.

The finding is listed below for each individual alleged violation of the Wyoming Child Care Licensing Rules:

1. Finding: Non-Compliant

Regulation: Chapter 4. General Requirements
Section 3. Owner, Director, and Staff Requirements.

(e) All staff, household members, substitutes, and volunteers shall complete child abuse/neglect Central Registry background checks and a National and state Sex Offender Registry check once a year, for Wyoming and each state the person has lived in the past five (5) years. These checks shall be kept current at all times, using the date the check was performed as the initial date, and repeated every year thereafter. An out-of-state abuse/neglect Central Registry background check for states lived in during the past five (5) years do not have to be repeated unless the person has lived in that state since the last check was performed. The Department may require a new child abuse/neglect Central Registry background check at any time for staff, household members, substitutes, and volunteers.

Explanation of Findings: While Licenser was reviewing staff backgrounds on September 22, 2025, it was observed that the Central Registry and Sex Offender Checks for staff and household members had expired.

Action Required: Donna and all staff members shall complete new Central Registry and Sex Offender Checks today. A Corrective Action Plan will be completed, outlining how Donna will ensure that backgrounds are kept up to date at all times.

Corrective Action Plan Due Date: 10/09/2025

Corrective Action Plan Achieved Date:

Compliance Due Date: 09/24/2025

Compliance Achieved Date: 09/25/2025

Action Met Comments: New background results were received on 9/25/25.

The Department requests your cooperation in ensuring compliance is met. In the absence of cooperation, the Department may take whatever steps are necessary to ensure the safety of children.

The Department's information may be shared with authorized individuals or agencies, which include, but are not limited to, the Attorney General, County Attorney, and law enforcement.

If you disagree with the Department's finding of a non-compliance violation, you may request an Administrative hearing within (10) days of your receipt of this letter (W.S. 14-4-108). Administrative hearing procedures are included in the Wyoming Department of Family Services Contested Case Hearing Rules, Chapter 2, Substitute Care and Child Care Licensing and based on the above statute. If you need a copy of the Rules, or assistance in requesting an Administrative hearing, you may contact the Department of Family Services Field Office in the county where you live.

Licenser: Veronica Endecott
Address: PO Box 470; 1100 Pine Ave. Suite 1C
City/State/Zip: Kemmerer WY 83101
Phone: 307-877-3664
Email: veronica.endecott@wyo.gov

Licenser Supervisor: Michelle Lala
Address: 1510 East Pershing Blvd
City/State/Zip: Cheyenne WY 82001
Phone: 307-777-5151
Email: Michelle.Tucker1@wyo.gov

Signature:

A handwritten signature in black ink, appearing to be 'Veronica Endecott', written over a horizontal line.

Date: 10/06/2025

Veronica Endecott

CC:

Donna Wisniewski - Owner
dwis22567@gmail.com