

Notice of Findings

Notice To: Meshia M Oliver - Director
Facility Name: Stacey Houk Family Enrichment Center, DBA Stacey Houk Learning Center
Owner: Mary Ellen Sternitzke
Site Address: 1765 West C St.
City/State/Zip: Torrington, WY 82240

The Department of Family Services has completed the investigation regarding alleged violation(s) of the Wyoming Child Care Rules received on 08/01/2022, and investigated by Kathy Geringer.

A statement of childcare allegation, CPL-5323, was provided on 08/04/2022.

The finding is listed below for each individual alleged violation of the Wyoming Child Care Licensing Rules:

1. Finding: Non-Compliant

Regulation: Chapter 4. General Requirements

Section 3. Owner, Director, and Staff Requirements.

(f) All staff, household members, substitutes, and volunteers shall complete a full fingerprint based national criminal history record background check and a state criminal registry check for Wyoming and for each state the person has lived in the past five (5) years, every five (5) years. These checks shall be kept current at all times, using the date the check was performed as the initial date, and repeated every five (5) years thereafter. The Department may require a new full fingerprint based national criminal history record background check or a state criminal registry check for Wyoming and/or each state the person has lived in the past five (5) years at any time for staff, household members, substitutes, and volunteers.

Allegation: Fingerprints expired for staff L.S. on 7/11/22.

Explanation of Findings: The Licenser was contacted on 8/1/22 Fingerprints were Mailed to the State Office on 8/2/22.

Action Required: Submit a Corrective Action Plan to the Licensing Office stating how the expiration dates of the fingerprints will be monitored so none are overlooked.

Corrective Action Plan Due Date: 08/15/2022

Corrective Action Plan Achieved Date:

Compliance Due Date: 08/02/2022

Compliance Achieved Date: 08/02/2022

The Department requests your cooperation in ensuring compliance is met. In the absence of cooperation, the Department may take whatever steps are necessary to ensure the safety of children.

The Department's information may be shared with the authorized individuals or agencies, which include, but are not limited to, the Attorney General, County Attorney, and law enforcement.

If you disagree with the Department's finding of non-compliance for a violation, you may request an Administrative hearing within (10) days of your receipt of this letter (W.S. 14-4-108). Administrative hearing procedures are included in the Department of Family Services' **Wyoming Child Care Licensing Rules, Chapter 3, Section 5: Contested Case Hearing Rules**, and based upon the above statute. If you have questions, or need a copy of the Rules, you may contact the Department of Family Services Field office in the county where you live.

Licenser: Kathy Geringer
Address: 1556 Progress Court
City/State/Zip: Wheatland WY 82201
Phone: 307-322-3790
Email: Kathy.Geringer@wyo.gov

Licenser Supervisor: Michelle Tucker
Address: 1510 East Pershing Blvd
City/State/Zip: Cheyenne WY 82001
Phone: 307-777-5151
Email: michelle.tucker1@wyo.gov

Signature:



Kathy Geringer

Date: 08/04/2022

CC:

Stephanie Fisher - Owner
sbfisherfam@gmail.com