

Notice of Findings

Notice To: Priscilla Tolhurst - Director

Facility Name: Mama Bear's Daycare

Owner: Priscilla Tolhurst

Site Address: 521 Dinwoody Way

City/State/Zip: Rock Springs, WY 82901

The Department of Family Services has completed the investigation regarding alleged violation(s) of the Wyoming Child Care Rules received on 01/24/2019, and investigated by Sharon Pauley

A statement of childcare allegation, CPL-43072, was provided on 01/25/2019.

The finding is listed below for each individual alleged violation of the Wyoming Child Care Licensing Rules:

1. Finding: Non-Compliant

Regulation: Chapter 4. General Requirements

Section 10. Records

(d) Individual child's records shall be in place before a child is left in care and shall include:

(vii) Immunization records as required by W.S. 14-4-116 and the Department of Health, Immunization Program, except for school age children who are attending public school. In programs that are operated on a drop-in basis, immunization records for children are not required, but recommended to be on file. If attendance on a drop-in basis exceeds 30 calendar days, immunization records are required;

Explanation of Findings: During the validation visit and the review of children's records, it was determined that four of the children's records did not have documentation as required by W. S. 14-4-116 and the Department of Health, Immunization Program requirements.

Action Required: Please address the immunization records for two children, a child with the initials P.K. and a birthdate of 5/24/14 and a child with the initials D.J. and a birth date of 4/28/14, as no immunization records were in their children's records files. Also, please address the immunization records for two children, D.B. and child H. R., both with birth dates of 2/12/14. These two children's immunization records need transferred to Wyoming state forms or to forms that have the doctor's office or hospital identification information such as the office addresses, phone numbers etc., listed on the immunization record forms. The child's name also much be listed on the forms. The immunization records must be from facilities in Wyoming. Please develop a corrective action plan to prevent a repeat of this violation. Please find enclosed a CCL 306 Corrective Action Plan that you may use if you like.

Corrective Action Plan Due Date: 02/08/2019

Corrective Action Plan Achieved Date: 02/11/2019

Compliance Due Date:

Compliance Achieved Date:

Action Met Comments: CAP rec'd and approved on 2/11/19. All four children's records that were non compliant have been addressed per items rec'd on 2/11/19 via email.. Downloaded. Signed her CAP, sent back to her. Email toher offering assistance anytime.

The Department requests your cooperation in ensuring compliance is met. In the absence of cooperation, the Department may take whatever steps are necessary to ensure the safety of children.

The Department's information may be shared with authorized individuals or agencies, which include, but are not limited to, the Attorney General, County Attorney, and law enforcement.

If you disagree with the Department's finding of a non-compliance violation, you may request an Administrative hearing within (10) days of your receipt of this letter (W.S. 14-4-108). Administrative hearing procedures are included in the Wyoming Department of Family Services Contested Case Hearing Rules, Chapter 2, Substitute Care and Child Care Licensing and based on the above statute. If you need a copy of the Rules, or assistance in requesting an Administrative hearing, you may contact the Department of Family Services Field Office in the county where you live.

Licenser: Veronica Endecott
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Signature: _____
Stoney Busch for Veronica Endecott

Date: _____

CC:
Priscilla Tolhurst - Owner
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