

**Notice of Findings**

**Notice To:** Kami Smith - Director  
**Facility Name:** Tongue River Child's Place Preschool  
**Owner:**  
**Site Address:** 124 Dayton Street  
**City/State/Zip:** Ranchester, WY 82839

The Department of Family Services has completed the investigation regarding alleged violation(s) of the Wyoming Child Care Rules received on 01/21/2020, and investigated by Kristi Bennick

A statement of childcare allegation, CPL-44984, was provided on 01/21/2020.

The finding is listed below for each individual alleged violation of the Wyoming Child Care Licensing Rules:

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1. Finding: Non-Compliant

Regulation: Chapter 4. General Requirements  
Section 9. Training

(b) Within three (3) months of staff's start date and prior to assuming responsibility for unsupervised direct care of children, all staff shall receive the approved pre-service and facility staff orientation training.

Explanation of Findings: A finding of non-compliance is based on observation by licenser on 1/21/2020. Danielle Arrants did not have facility orientation or pre-service training on file at time of visit.

Action Required: Danielle left the facility at time of visit. She can not be at the facility until orientation and pre-service training is on file. Please send corrective action plan to licenser stating how you will maintain compliance with meeting staff requirements.

Corrective Action Plan Due Date: 02/05/2020

Corrective Action Plan Achieved Date:

Compliance Due Date:

Compliance Achieved Date:

2. Finding: Non-Compliant

Regulation: Chapter 4. General Requirements  
Section 3. Provider, Director, and Staff Requirement

(a) Before the provider, director, their staff, household member, substitute or volunteer assume responsibility for the direct care of children, work in the facility or move into the Family Child Care Home or Family Child Care Center, the following shall be on file:

(iii) A child abuse/neglect Central Registry check which does not reveal any disqualifying information.

Explanation of Findings: A finding of non-compliance is based on observation by licenser on 1/21/2020. At the time of visit, a current central registry screen was not on file for Susan Barnes. She may not be at the facility until a current central registry screen is on file.

Action Required: Susan was not present at the facility at time of visit. She may not be at the facility until a current central registry screen is on file. Please send corrective action plan to licenser stating how you will maintain compliance with meeting staff requirements.

Corrective Action Plan Due Date: 02/05/2020

Corrective Action Plan Achieved Date:

Compliance Due Date:

Compliance Achieved Date:

**The Department requests your cooperation in ensuring compliance is met. In the absence of cooperation, the Department may take whatever steps are necessary to ensure the safety of children.**

**The Department's information may be shared with authorized individuals or agencies, which include, but are not limited to, the Attorney General, County Attorney, and law enforcement.**

If you disagree with the Department's finding of a non-compliance violation, you may request an Administrative hearing within (10) days of your receipt of this letter (W.S. 14-4-108). Administrative hearing procedures are included in the Wyoming Department of Family Services Contested Case Hearing Rules, Chapter 2, Substitute Care and Child Care Licensing and based on the above statute. If you need a copy of the Rules, or assistance in requesting an Administrative hearing, you may contact the Department of Family Services Field Office in the county where you live.

Licenser: Kristi Bennick  
Address: 381 N. Main  
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Phone: 307-684-5513 ext 272  
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Licenser Supervisor: Stoney Busch  
Address: 851 Werner Ct Suite 200  
City/State/Zip: Casper WY 82601  
Phone: 307-473-3933  
Email: Stoney.Busch@wyo.gov

Signature:

A handwritten signature in black ink that reads "Kristi Bennick". The signature is written in a cursive style with a large, prominent "K" and "B".

Kristi Bennick

Date: 01/22/2020

CC:

Karla Hill - Board President  
khill@sheridan.k12.wy.us