

Notice of Findings

Notice To: Misty Robertson - Director

Facility Name: Sweet Peas Child Care

Owner: Heather Wagner

Site Address: 326 N 11th St

City/State/Zip: Worland, WY 82401

The Department of Family Services has completed the investigation regarding alleged violation(s) of the Wyoming Child Care Rules received on 05/05/2021, and investigated by Tresa King.

A statement of childcare allegation, CPL-5088, was provided on 05/07/2021.

The finding is listed below for each individual alleged violation of the Wyoming Child Care Licensing Rules:

1. Finding: Non-Compliant

Regulation: Chapter 4. General Requirements
Section 9. Training

(b) Within three (3) months of staff's start date and prior to assuming responsibility for unsupervised direct care of children, all staff shall receive the approved pre-service and facility staff orientation training.

(i) The facility staff orientation training shall include all staff policies, procedures, and child care licensing rules; and

Allegation: It was reported that in the last year a staff member worked alone who did not complete required training prior to working unsupervised.

Explanation of Findings: Finding of non compliance is based on review of staff time sheets and review of STARS training summaries. It was determined that three new staff members who did not completed the staff orientation training worked together without the supervision of a staff member who had completed the staff orientation training on 1/17/2020 for a period of ½ hour.

Action Required: Complete a corrective action plan detailing how it will be ensured the staff who had not completed all training requirements including staff orientations does not work unsupervised by a staff member who has all training requirements until such time the new staff member has completed all the required training.

Corrective Action Plan Due Date: 06/01/2021

Corrective Action Plan Achieved Date:

Compliance Due Date: 05/05/2021

Compliance Achieved Date: 05/05/2021

2. Finding: Non-Compliant

Regulation: Chapter 4. General Requirements
Section 9. Training

(a) The applicant or provider shall complete pre-service orientation training which shall include, but not limited to:
(iv) First Aid and CPR;

Allegation: It was reported that in the last year a staff member worked alone without first aid and CPR training.

Explanation of Findings: Finding of non compliance is based on review of staff time sheets and First Aid and CPR certification. It was determined that a staff member who did not have first aid and CPR certification worked without the supervision of a staff member with certification on 4 occasions for a total of 9 hours. Dates: 1/17/20 for ½ hour, 2/21/20 for 3 hours, 3/10/20 for 1 hour and 5/12/20 for 4 and ½ hours.

Action Required: Corrective action plan will be submitted detailing how director will ensure that staff who has not completed the required training, to include First Aid and CPR, works under the supervision of a staff member that has completed the required training

Corrective Action Plan Due Date: 06/01/2021

Corrective Action Plan Achieved Date:

Compliance Due Date: 05/05/2021

Compliance Achieved Date: 05/05/2021

The Department requests your cooperation in ensuring compliance is met. In the absence of cooperation, the Department may take whatever steps are necessary to ensure the safety of children.

The Department's information may be shared with the authorized individuals or agencies, which include, but are not limited to, the Attorney General, County Attorney, and law enforcement.

If you disagree with the Department's finding of non-compliance for a violation, you may request an Administrative hearing within (10) days of your receipt of this letter (W.S. 14-4-108). Administrative hearing procedures are included in the Department of Family Services' **Wyoming Child Care Licensing Rules, Chapter 3, Section 5: Contested Case Hearing Rules**, and based upon the above statute. If you have questions, or need a copy of the Rules, you may contact the Department of Family Services Field office in the county where you live.

Licenser: Tresa King
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Signature:



Date: 05/25/2021

Tresa King

CC:

Heather Wagner - Owner
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