

Notice of Findings

Notice To: KIMBERLY PARKER - Director
Facility Name: PUMPKIN PATCH PRESCHOOL
Owner:
Site Address: 5655 Main Street
City/State/Zip: Wilson, WY 83014

The Department of Family Services has completed the investigation regarding alleged violation(s) of the Wyoming Child Care Rules received on 10/11/2021, and investigated by Kelli Dunne.

A statement of childcare allegation, CPL-5160, was provided on 10/11/2021.

The finding is listed below for each individual alleged violation of the Wyoming Child Care Licensing Rules:

1. Finding: Non-Compliant

Regulation: Chapter 4. General Requirements
Section 3. Provider, Director, and Staff Requirement
(e) All staff, household members, substitutes, and volunteers shall complete a child abuse/neglect Central Registry background check once a year and a full fingerprint based national criminal history record background check every five (5) years.

Allegation: It was found by Licensor KD that the Director and one or more staff members allowed their annual child abuse/neglect Central Registries to expire and did not renew them in a timely manner. Additionally, the Director and staff members were working on the morning on October 11th without current registries on file.

Action Required: The annual child abuse/neglect central registries for Director and (4) staff were sent by Licensor KD in the correct format to Licensing Supervisor on 10.11.21 for expedite and were completed on the same day. A corrective action plan needs to be completed detailing how this will not happen again.

Corrective Action Plan Due Date: 10/25/2021
Corrective Action Plan Achieved Date:
Compliance Due Date: 10/11/2021
Compliance Achieved Date:

The Department requests your cooperation in ensuring compliance is met. In the absence of cooperation, the Department may take whatever steps are necessary to ensure the safety of children.

The Department's information may be shared with the authorized individuals or agencies, which include, but are not limited to, the Attorney General, County Attorney, and law enforcement.

If you disagree with the Department's finding of non-compliance for a violation, you may request an Administrative hearing within (10) days of your receipt of this letter (W.S. 14-4-108). Administrative hearing procedures are included in the Department of Family Services' **Wyoming Child Care Licensing Rules, Chapter 3, Section 5: Contested Case Hearing Rules**, and based upon the above statute. If you have questions, or need a copy of the Rules, you may contact the Department of Family Services Field office in the county where you live.

Licenser: Kelli Dunne
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Phone: 307-857-9281
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Signature: _____
Kelli Dunne

Date: _____

CC: